

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)

Letter No.: T-2019-20/43027

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Prof. Nidhi Chandorkar	863 Bunts Sanghas S. M. Shetty College of Science, Commerce & Management Studies, Nr. Hiranandani Complex, Powai, Mumbai - 400 076.	Chairperson Paper - Setters, Moderators & Examiners	9967644337 nidhichandorkar@gmail.com
Prof. Deepika P. Gawade	0 0	Paper - Setters, Moderators & Examiners	8082796026 gawade.deepika24@gmail.com
Prof. Warriar Ganga	101 The Kandivali Education Society College of Arts & Commerce, Bhulabai Desai Road, Kandivali (West), Mumbai - 400 067.	Paper - Setters, Moderators & Examiners	9819911170 ganga142@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Commerce And Mangement
Program No. & Name of the Examination	2M00145 / BACHELOR OF MANAGEMENT STUDIES (B.M.S.) [CBSGS] (75:25) (R-2016) SEMESTER - V
Subject (Paper Code)	45902 / Ethics & Governance.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister,

nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")

8. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.
9. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.
10. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
11. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/51362

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
JHA NISHIKANT SUBODHCHANDRA	490 Thakur Educational Trusts Thakur College of Science and Commerce Thakur Shyamnarayan marg Thakur Village 400101	Chairperson, Paper Setter	9004883439 drnishikantjha@gmail.com
SHETTY SANDESHA MAHABALA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper Setter	9900474089 sandesh@smshettycollege.edu.in
MENEZES ALWIN JEROME	528 Abhinav College of Arts,Commerce & Science Abhinav Education Campus,Goddeo ,Bhayandar East (Western Railway Station) Dist Thane 401105 Abhinav Education Campus,Goddeo ,Bhayandar East (Western Railway Station) Dist Thane 401105 401105	Paper Setter	9223908900 alwinmenezes@yahoo.com
MISTRY NAVSIN ALSAM	657 M V MANDALIS COLLEGES OF COMMERCE & SCIENCE Mogaveera Bhavan, MVM Educational Campus Road, Off Veera Desai Road, 400005	Paper Setter	9821253823 navsin.mistry@mvmeducation.com
MAHESHWARI AKILA	135 N. G. Acharya and D. K. Marathe College of Arts, Science and Commerce N.G.ACHARYA MARG CHEMBUR 400071	Paper Setter	8779799926 viceprincipalngacharyacollege@gmail.com
SONAR RAKESH SHRIKANT	47 Dr. Babasaheb Ambedkar College of Arts, Science and Commerce Mumbai Gao Highway Mahad 402301	Paper Setter	8605015241 rakeshssonar@gmail.com

PANCHAL ARVIND AMBALAL	37 Valia Chhaganlal Laljibhai College of Commerce and Valia Lilavantiben Chhaganlal College of Arts D.N. Nagar, Cosmopolitan Education Society Road, Andheri (West) Mumbai - 400 053.	Paper Setter	9820338263 arvindpanchal209@gmail.com
PANDEY BASUKINATH SHAMBHUNATH	591 Rajiv Gandhi College of Arts, Commerce and Science PLOT NO. 16/17, SECTOR 10 A 400703	Paper Setter	7021408143 vasu1987universal@gmail.com
LALCHANDANI KESAR SUNIL	614 LAXMAN DEVRAM SONAWANE COLLEGE KALYAN OPPOSITE FIRE STATION NEAR DURGADI FORT WADEGHAR 421301	Paper Setter	9890658056 poojashivnani86@gmail.com
DCRUZ MACNOBLE MICHAEL	430 Dyandeep Mandals St. Joseph Arts and Commerce College Satpala, Rajodi Road, Virar(W), Post - Agashi, Tal. - Vasai, Dist. - Palghar, 401 301 401301	Paper Setter	9673250198 macnobledcruz@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct the online examination for the Second half of 2021 (Winter 2021) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during Second Half (Winter-2021).

Faculty	Commerce And Mangement
Program No. & Name of the Examination	2C00531 / / MCOM (Choice Based Credit System) (R-2016) SEMESTER-I
Subject (Paper Code)	71803 / / Cost & Management Accounting
Date of Exam	As per actual time-table published by the university.
Number of sets required **	250 MCQ* / 3 Sets**
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For examinations held in Winter-2021, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ.

** For **Batchelor of Engineering Sem. VII, Pharmacy Sem. VII and MCA (Sem. I, III, & V)** examinations to be held in (Winter-2021), Chairpersons of the subject are hereby requested to submit 3 sets of question paper.

Please note that the Chairperson will receive the username and password via email for e-submission of question bank (MCQ)/question set. Paper setters are requested to co-ordinate with chairperson and uplaod the question bank/question set. Make sure that you are uploading the exact question bank of particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26534263
2. Control Room - 26532034
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. As per directives of the University authorities, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question bank/Question paper will be delivered by the university to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
 6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
 8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
 9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
 10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of**

Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,
(Dr. Vinod Patil)
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/51767

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
APTE SHUBHADA JAYANT	40 Dhirajlal Talakchand Sankalchand Shah College of Commerce Kurar village, Malad east Mumbai 400097 Kurar village, Malad east Mumbai 400097 400097	ChairpersonPaper SetterModerator	9870227746 SHUBHADA_APTE@YAHOO.COM
KADAM NITIN KACHRU	414 V. K. Krishna Menon College of Commerce and Economics and Sharad Shankar Dighe College of Science Veer Savarkar Marg Near Bhandup Railway Station 400 042	Paper SetterModerator	9323131981 canitin999@gmail.com
SHETTY SANDESHA MAHABALA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper SetterModerator	9900474089 sandesh@smshettycollege.edu.in
BANASODE DNYANESHWAR DATTU	528 Abhinav College of Arts,Commerce & Science Abhinav Education Campus,Goddeo ,Bhayandar East (Western Railway Station) Dist Thane 401105 Abhinav Education Campus,Goddeo ,Bhayandar East (Western Railway Station) Dist Thane 401105 401105	Paper SetterModeratorTranslator	9833981728 banasode18d@gmail.com

MENEZES ALWIN JEROME	528 Abhinav College of Arts, Commerce & Science Abhinav Education Campus, Goddeo, Bhayandar East (Western Railway Station) Dist Thane 401105 Abhinav Education Campus, Goddeo, Bhayandar East (Western Railway Station) Dist Thane 401105 401105	Paper Setter Moderator	9223908900 alwinmenezes@yahoo.com
MUKANE HEMANT BALWANT	64 Gokhale Education Society's Arts, Commerce and Science College AT POST JAWHAR TAL JAWHAR DIST PALGHAR 401603	Paper Setter Moderator	9226377049 hemant.mukane04@gmail.com
DEUSKAR SUVARNA ANANTRAO	448 New Education Society's Arts, Commerce and Science College At Post Lanja Tal Lanja Zapade-Kante Road Dist. Ratnagiri Pin Code 416701 416701	Paper Setter Moderator	9970202150 suvarnadeuskar2010@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Commerce And Management
Program No. & Name of the Examination	2C00146 // TYBCom Sem-VI (Choice Based)
Subject (Paper Code)	83007 // Financial Accounting and Auditing X -Cost Accounting
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / 3 Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ No question bank / paper sets will be accepted without Answer Key.

2.

A The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
- A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
 - I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 - You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
 - You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 - You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
 - Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters,**

which shall be held in the examination house.

9. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
10. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



(Dr. Vinod Patil)
Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52064

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
GEORGE ROSELIN LINITTA	604 Sanpada College of Commerce and Technology	Chairperson	9819714974 roseline.linitta@scct.edu.in
SAVALE MAHESH SURESH	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Translator	9561144439 maheshs@smshettyinstitute.org
SHRINATH SHANKAR	120 Maharshi Dayanand College of Arts, Science and Commerce SHRI MANGALDAS VERMA CHOWK 25, DR. S. S. RAO ROAD, 400012	Paper Setter	7977461526 shrinathshankar911@yahoo.co m
SHAMALI GUPTA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies	Paper Setter	9820307012 shamaligupta28@gmail.com
LAXMI KRISHNAN	98 K. P. B. Hinduja College of Commerce	Paper Setter	9930772442 lxmkrshnn12@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55323 // Journalism: 2) Lifestyle Journalism
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	0
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient

numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

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- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University

through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)
Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52064

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
GEORGE ROSELIN LINITTA	604 Sanpada College of Commerce and Technology	Chairperson	9819714974 roseline.linitta@scct.edu.in
SAVALE MAHESH SURESH	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Translator	9561144439 maheshs@smshettyinstitute.org
SHRINATH SHANKAR	120 Maharshi Dayanand College of Arts, Science and Commerce SHRI MANGALDAS VERMA CHOWK 25, DR. S. S. RAO ROAD, 400012	Paper Setter	7977461526 shrinathshankar911@yahoo.co m
SHAMALI GUPTA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies	Paper Setter	9820307012 shamaligupta28@gmail.com
LAXMI KRISHNAN	98 K. P. B. Hinduja College of Commerce	Paper Setter	9930772442 lxmkrshnn12@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55323 // Journalism: 2) Lifestyle Journalism
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	0
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient

numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
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3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
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9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)
Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52066

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
SINGH VIBHA PAWAN	98 K. P. B. Hinduja College of Commerce	Chairperson	9324517619 vibhajourno9@gmail.com
SAVALE MAHESH SURESH	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Translator	9561144439 maheshs@smshettyinstitute.org
POOJA GUPTA	898 Don Bosco College D-Wing, DBCL Campus, Premier Automobiles Road Kurla West	Paper Setter	9820227594 poojaa29july@gmail.com
KHATRY TEJASVI BINOD	77 H. R. College of Commerce and Economics VIDYASAGAR PRINCIPAL K.M.KUNDNANI CHOWK, 123 DINSHAW WACHHA ROAD 400020	Paper Setter	9766741350 tejas.stu@gmail.com
CHOUDHARY SUDIPTA ROY	851 Atharva College of Hotel Management and Catering Technology AET CAMPUS, MALAD MARVE ROAD CHARKOP NAKA ASMITA JYOTI BUS STOP 400095	Paper Setter	9830375723 drsudiptarc@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55324 // Journalism: 3) Photo and Travel Journalism
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

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- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
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- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
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(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C.C. to :-

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UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52066

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
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SAVALE MAHESH SURESH	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Translator	9561144439 maheshs@smshettyinstitute.org
POOJA GUPTA	898 Don Bosco College D-Wing, DBCL Campus, Premier Automobiles Road Kurla West	Paper Setter	9820227594 poojaa29july@gmail.com
KHATRY TEJASVI BINOD	77 H. R. College of Commerce and Economics VIDYASAGAR PRINCIPAL K.M.KUNDNANI CHOWK, 123 DINSHAW WACHHA ROAD 400020	Paper Setter	9766741350 tejas.stu@gmail.com
CHOUDHARY SUDIPTA ROY	851 Atharva College of Hotel Management and Catering Technology AET CAMPUS, MALAD MARVE ROAD CHARKOP NAKA ASMITA JYOTI BUS STOP 400095	Paper Setter	9830375723 drsudiptarc@gmail.com

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Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55324 // Journalism: 3) Photo and Travel Journalism
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

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Director,

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UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

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POOJA GUPTA	898 Don Bosco College D-Wing, DBCL Campus, Premier Automobiles Road Kurla West	Paper Setter	9820227594 poojaa29july@gmail.com
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* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/53506

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
JHA NISHIKANT SUBODHCHANDRA	490 Thakur Educational Trusts Thakur College of Science and Commerce Thakur Shyamnarayan marg Thakur Village 400101	ChairpersonPaper SetterModerator	9004883439 drnishikantjha@gmail.com
MUTREJA LALITA GHANSHYAM	952 Sahyadri Shikshan Seva Mandals Arts and Commerce College Sane Guruji Marg Sarjimori Juchandra Naigoan East Palghar (Former Thane) 401208	Paper SetterModerator	8149974905 mutrejalalita@gmail.com
KANOJIA BABITA AKHILESH	516 Children Welfare Centres Claras College of Commerce Yari Road, Versova, Andheri (W), Mumbai 400061	Paper SetterModerator	9699240005 babitakanoujia@gmail.com
SHETTY SANDESHA MAHABALA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper SetterModerator	9900474089 sandesh@smshettycollege.edu.in
PANDEY BASUKINATH SHAMBHUNATH	591 Rajiv Gandhi College of Arts, Commerce and Science PLOT NO. 16/17, SECTOR 10 A 400703	Paper SetterModerator	7021408143 vasu1987universal@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Commerce And Mangement
Program No. & Name of the Examination	2C00532 // MCOM (Choice Based Credit System) (R-2016)
Subject (Paper Code)	66703 // Corporate Finance
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / 3 Sets*
Remark	-

Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265
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* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/ question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.

4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

Somaiya Vidyavihar University
(Center of Examination)



Name of the constituent college: S K Somaiya

Sub: Appointment of Examiners for UG ESE Examination April 2022

Name of Examiner: Ms. Nidhi Chandorkar

Dear Madam,

You have been appointed as an examiner for UG End Sem Examination April 2022. You are required to set the Question paper and submit in college exam cell in soft copy format by 12th April 2022.

The paper should be set as per the pattern and syllabus.

The details of Course and no. of set to be prepared will be as follow:

Sr. No.	Class	Name of the Course	No. of Set	Role
1.	FYBBM	Principles of Marketing	1	Papersetter

Date: 11/04/2022

ACOE



BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

PERMANENTLY AFFILIATED TO UNIVERSITY OF MUMBAI

ACCREDITED BY NAAC - 'A' GRADE

IMC - RBNQ - Merit Certificate

ISO 21001 : 2018 Certified

SMS/186

February 16, 2022

To,

Mr. Mahesh Sawale

Dear Sir,

It is our pleasure to invite you as 'Resource Person' for the Certificate Course '**Student Development Program on Capacity Building**' on the topic "**Personality Development**". The Certificate Course is organized by the NSS Unit of Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai.

The program will be held on **18/02/2022** from **12:00-01:30pm** onwards.

Your presence would go a long way in boosting the awareness and knowledge of our young college students.

We look forward to your gracious presence.

Look forward to meeting you.

Thanking you,

With regards,

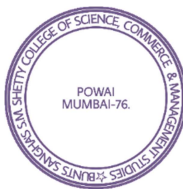
Dr. Sridhara Shetty

PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.

Tel. 022-6132 7352

Email: college@smshettyinstitute.org





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CFC : 2660 8304 / 2661 5168

Ref.No.:Exam./Paper-Setter/2021-22/217

Date:15.12.2021

To,
Ms. Shirley Thomson
P.V. Polytechnic,
SNDT Women' University,
Jehu Tara Road,
Santacruz (W),
Mumbai-400 049.

Madam / Sir,

This is to inform you that, as recommended by the concerned Board of Studies/ Ad-hoc Board of Studies and the Subject Committee, the Board of Examinations and Evaluation has appointed you as a member of the Committee of Paper- setter to set the Question-papers in the subject **Of Secretarial Practice-II subject code: 5003**
Diploma in Administration Services Sem-V Examination will be commenced w.e.f. 11th January 2022

the January, 2022 onwards as per the provision of Section 48(3) (b) of the Maharashtra Public Universities Act, 2016.

Sr. No	Name of the Paper-Setters			No of Sets	Translation
	Name	Mobile No. & E-Mail Id	Appointed as:		
01	Ms. Shirley Thomson	9892066614 shirley.thomson@pvp.sndt.ac.in	Chief Paper-Setter	3	-
02	Dr Anupama Nerurkar	9819059927 anupamanerurkar@gmail.com	Co-Paper-Setter		-
03	Prof. Sandesha Shetty	9900474089 sandesha@smshettycollege.edu.in	Co-Paper-Setter		-

The paper-setters are requested to prepare the question-bank consisting of OBJECTIVE TYPE- 120 and 90 Multiple Choice Questions (MCQs), in case of the examinations carrying 75 and 50 marks, respectively, based upon the entire syllabus of the concerned paper / course / subject with equal weightage to all the units incorporated in the syllabus. The work of preparation of question-banks as assigned by the Board of Examinations and Evaluation must be completed latest by on or before **22/12/2021**.



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www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in,
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CFC : 2660 8304 / 2661 5168

Ref.No.:Exam./Paper-Setter/2021-22/217

Date:15.12.2021

To,
Dr. Anupama Nerurkar
L.S.Raheja College of Arts & Commerce
Mumbai-

Madam / Sir,

This is to inform you that, as recommended by the concerned Board of Studies/ Ad-hoc Board of Studies and the Subject Committee, the Board of Examinations and Evaluation has appointed you as a member of the Committee of Paper- setter to set the Question-papers in the subject **Of Secretarial Practice-II subject code: 5003**

Diploma in Administration Services Sem-V Examination will be commenced w.e.f. 11th January 2022

the January, 2022 onwards as per the provision of Section 48(3) (b) of the Maharashtra Public Universities Act, 2016.

Sr. No	Name of the Paper-Setters			No. of Sets	Translation
	Name	Mobile No. & E-Mail Id	Appointed as:		
01	Ms. Shirley Thomson	9892066614 shirley.thomson@pvp.sndt.ac.in	Chief Paper-Setter	3	-
02	Dr Anupama Nerurkar	9819059927 anupamanerurkar@gmail.com	Co-Paper-Setter		-
03	Prof. Sandesha Shetty	9900474089 sandesha@smshettycollege.edu.in	Co-Paper-Setter		-

The paper-setters are requested to prepare the question-bank consisting of OBJECTIVE TYPE- 120 and 90 Multiple Choice Questions (MCQs), in case of the examinations carrying 75 and 50 marks, respectively, based upon the entire syllabus of the concerned paper / course / subject with equal weightage to all the units incorporated in the syllabus. The work of preparation of question-banks as assigned by the Board of Examinations and Evaluation must be completed latest by on or before **22/12/2021**.



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Ref.No.:Exam./Paper-Setter/2021-22/217

Date:15.12.2021

To,
Prof. Sandesha Shetty
S.M.Shetty College of Science,
Commerce& Mgmt Studies

Madam / Sir,

This is to inform you that, as recommended by the concerned Board of Studies/ Ad-hoc Board of Studies and the Subject Committee, the Board of Examinations and Evaluation has appointed you as a member of the Committee of Paper- setter to set the Question-papers in the subject **Of Secretarial Practice-II subject code: 5003**

Diploma in Administration Services Sem-V Examination will be commenced w.e.f. 11th January 2022

the January, 2022 onwards as per the provision of Section 48(3) (b) of the Maharashtra Public Universities Act, 2016.

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-2-

A copy of the guidelines prepared by the Board of Examinations and Evaluation for preparation of question-banks for the ensuing ONLINE examinations is attached herewith for information and reference. This communication is issued as per the directives and deadline given by the authorities of the University and the same be treated as **MOST URGENT and VERY IMPORTANT** and the needful must be done within the time limit i.e. **22/12/2021**.

Looking forward to co-operation and support of all the concerned in conducting the ensuing examinations events successfully as scheduled.

Thanking you,

(Dr. Sanjay Shedmake)
Director,
Board of Examinations and Evaluation

Encl.: 1. Guidelines for Paper-Setters,
2. Paper-Setting Bill.

C.C.: For information to-

1. The Pro-Vice-Chancellor,
2. The Registrar,
3. The Deans and Associate Dean of the Faculties,
4. The Deputy Registrars, Examinations Section,
5. The I/C of various Units of Examinations Section.



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GUIDELINES FOR SETTING OF OBJECTIVE TYPE QUESTION PAPERS – MULTIPLE CHOICE QUESTIONS (MCQs)

(As prescribed by the Board of Examinations and Evaluation at its meeting
held on 07.06.2021)

1. The mode of examination will be ONLINE EXAMINATION.
2. Each committee of paper-setters comprising three paper-setters will prepare the question-bank comprising 120 and 90 Objective Type – Multiple Choice Questions for the 75:25 and 50:50 patterns respectively, based upon the entire syllabus of the concerned paper / course / subject with equal weightage to all the units.
3. Every question will have four options for an answer. Those options should be numbered as (a), (b), (c), and (d).
4. The paper-setter should ensure that, there is only one right answer to a question and that, no question is repeated in the question-paper / question bank.
5. Each question will carry 02 marks.
6. The Chief Paper-Setter of each committee will upload the question-paper / question-bank on the designated Online Examination System Portal.
7. The question-comprising the questions (MCQs) selected randomly by the Online Examinations System from the question-bank so prepared by the Committee of paper-setters. Each question-paper so set will carry the marks as per the patterns of the course of studies / programme (50:50 or 75:25), as the case may be. The examinee will attempt the specified number of questions as per the weightage of the paper / course / subject.
8. Each committee of question paper setter will submit the blue print for the question-paper included in the syllabus based all the modules / units to the Director, Board of Examinations and Evaluation.
9. **As per the Section 48(3)(b) of the Maharashtra Public Universities Act, 2016:**
The committee shall prepare lists of persons for various examinations and test, included in the panels to be prepared by the Board of Studies and shall submit them to the Pro-Vice-Chancellor, who shall submit the same with his recommendations, if any, to the Board of Examinations and Evaluation, which shall then appoint paper-setter, examiners and moderators, andwhere necessary referees.



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Degree, Migm, Certi. : 2661 2877
M.Phil, Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharma., BCA, BMS : 2661 5985
CFC : 2660 8304 / 2661 5168

-2-

10.As per the Section 48(4)of the Maharashtra Public Universities Act, 2016:

It shall be obligatory on every teacher and on the non-teaching employees of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examinations of the univeristy and evaluation of students as prescribed by statues. If any teacher or non-teaching employee fails to comply with the order of the university or college or institutions, in this respect, it shall be treated as misconduct and the employee shall be libile for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognoized institutions, to comply with the order of the university in this respect, the Vice-Chancellor, shall have power to take an appropriate action against them, which may include imposuing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by the Statuets.

(Dr. Sanjay Shedmake)
Director (Addl.Charge),
Board of Examinations and Evaluation

Place : Mumbai.
Date : 15.12.2021.



SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY
Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in,
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in

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Examination held in Month of JANUARY - 2022

Name of the paper setter:		*Main/Co – paper setter)	
College /Department / Institution Address:			
Name of the Faculty :			
Email ID:		Mobile No:	
Program :			
A : For Setting the question paper			
1. Examination :		2. Sem	
3. Name of Paper with Code No. :			

4. No. of Sets : _____
5. Duration of each paper : Hours: _____ Marks : _____
6. Rate of Remuneration : Rs. _____
7. Total amount : Rs. _____

B: For Translation charges due to me:

- A. English into Gujrati : Rs. _____
- B. English into Hindi : Rs. _____
- C. English into Marathi : Rs. _____

C: Grand Total (A+B) : Rs. _____

Received with thanks from the Director, Board of Examination and Evaluation, S.N.D.T. Women's University the sum of Rs. _____ (Rupees in word _____ only)

on account of Remuneration for Setting the Question paper/s and translation thereof, if any or as mentioned above.

Revenue
Stamp if
Over Rs.
5000/-

Signature of the Paper-setter/ Translator

Checked by :Exam Unit : _____

Verified by : A/c Unit : _____ Cashier/Jr. Acctt.

APPROVED /NOT APPROVED

Pass for payment

Director (Addl)

Assistant Registrar (T)

Assistant Registrar

Deputy Registrar

Board of Examination and Evaluation

Bank Account Number _____	Bank IFSC Code _____
Name of the Bank _____	Type of Account (SB / CA /C) _____
Branch & Address _____	Bank MICR Code _____

(* Please v for main or co-paper setter)



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**
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Ref.No.:Exam./Paper-Setter/2021-22/36

Date:12.07.2021

To,
Prof. Sandesha Shetty
Vice Principal,
Bunts Sangha's S.M.Shetty College of Science,
Commerce & Management Studies,
Powai,
Mumbai-76

Madam / Sir,

This is to inform you that, as recommended by the concerned Board of Studies/ Ad-hoc oard of Studies and the Subject Committee, the Board of Examinations and Evaluation has ointed you as a member of the Committee of Paper- setter to set the Question-papers in the subject of **Principles of Marketing (New) Marketing (Old) subject code: 4002**

Diploma in Administration Services Sem-IV Examination will be commenced w.e.f. 06th August, 2021 onwards as per the provision of Section 48(3) (b) of the Maharashtra Public Universities Act, 2016.

Sr. No	Name of the Paper-Setters			No. of Sets	Translation
	Name	Mobile No. & E-Mail Id	Appointed as:		
01	Mrs. Shirley Thomson	9892066614 shirley.thomson@pvp.sndt.ac.in	Chief Paper-Setter	3	-
02	Prof. Sandesha Shetty	9892066614 shirley.thomson@pvp.sndt.ac.in	Co-Paper-Setter		-
03			Co-Paper-Setter		-

The paper-setters are requested to prepare the question-bank consisting of OBJECTIVE TYPE- 120 and 90 Multiple Choice Questions (MCQs), in case of the examinations carrying 75 and 50 marks, respectively, based upon the entire syllabus of the concerned paper / course / subject with equal weightage to all the units incorporated in the syllabus. The work of preparation of question-banks as assigned by the Board of Examinations and Evaluation must be completed latest by on or before **July 15, 2021.**



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-2-

A copy of the guidelines prepared by the Board of Examinations and Evaluation for preparation of question-banks for the ensuing ONLINE examinations is attached herewith for information and reference. This communication is issued as per the directives and deadline given by the authorities of the University and the same be treated as **MOST URGENT and VERY IMPORTANT** and the needful must be done within the time limit i.e. July 15, 2021.

Looking forward to co-operation and support of all the concerned in conducting the ensuing examinations events successfully as scheduled.

Thanking you,

(Dr. Sanjay Shedmake)
Director,
Board of Examinations and Evaluation

Encl.: 1. Guidelines for Paper-Setters,
2. Paper-Setting Bill.

C.C.: For information to-

1. The Pro-Vice-Chancellor,
2. The Registrar,
3. The Deans and Associate Dean of the Faculties,
4. The Deputy Registrars, Examinations Section,
5. The I/C of various Units of Examinations Section.



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
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GUIDELINES FOR SETTING OF OBJECTIVE TYPE QUESTION PAPERS – MULTIPLE CHOICE QUESTIONS (MCQs)

(As prescribed by the Board of Examinations and Evaluation at its meeting
held on 07.06.2021)

1. The mode of examination will be ONLINE EXAMINATION.
2. Each committee of paper-setters comprising three paper-setters will prepare the question-bank comprising 120 and 90 Objective Type – Multiple Choice Questions for the 75:25 and 50:50 patterns respectively, based upon the entire syllabus of the concerned paper / course / subject with equal weightage to all the units.
3. Every question will have four options for an answer. Those options should be numbered as (a), (b), (c), and (d).
4. The paper-setter should ensure that, there is only one right answer to a question and that, no question is repeated in the question-paper / question bank.
5. Each question will carry 02 marks.
6. The Chief Paper-Setter of each committee will upload the question-paper / question-bank on the designated Online Examination System Portal.
7. The question-comprising the questions (MCQs) selected randomly by the Online Examinations System from the question-bank so prepared by the Committee of paper-setters. Each question-paper so set will carry the marks as per the patterns of the course of studies / programme (50:50 or 75:25), as the case may be. The examinee will attempt the specified number of questions as per the weightage of the paper / course / subject.
8. Each committee of question paper setter will submit the blue print for the question-paper included in the syllabus based all the modules / units to the Director, Board of Examinations and Evaluation.
9. **As per the Section 48(3)(b) of the Maharashtra Public Universities Act, 2016:**
The committee shall prepare lists of persons for various examinations and test, included in the panels to be prepared by the Board of Studies and shall submit them to the Pro-Vice-Chancellor, who shall submit the same with his recommendations, if any, to the Board of Examinations and Evaluation, which shall then appoint paper-setter, examiners and moderators, and where necessary referees.



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(Dr. Sanjay Shedmake)
Director (Addl.Charge),
Board of Examinations and Evaluation

Place : Mumbai.
Date : 12.07.2021.



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Examination held in Month of AUGUST - 2021

Name of the paper setter:		*Main/Co – paper setter)	
College /Department / Institution Address:			
Name of the Faculty :			
Email ID:		Mobile No:	
Program :			
A : For Setting the question paper			
1. Examination :		2. Sem	
3. Name of Paper with Code No. :			

4. No. of Sets : _____
5. Duration of each paper : Hours: _____ Marks : _____
6. Rate of Remuneration : Rs. _____
7. Total amount : Rs. _____

B: For Translation charges due to me:

- A. English into Gujrati : Rs. _____
- B. English into Hindi : Rs. _____
- C. English into Marathi : Rs. _____

C: Grand Total (A+B) : Rs. _____

Received with thanks from the Director, Board of Examination and Evaluation, S.N.D.T. Women's University the sum of Rs. _____ (Rupees in word _____ only)

on account of Remuneration for Setting the Question paper/s and translation thereof, if any or as mentioned above.

Revenue
Stamp if
Over Rs.
5000/-

Signature of the Paper-setter/ Translator

Checked by :Exam Unit : _____

Verified by : A/c Unit : _____ Cashier/Jr. Acctt.

APPROVED /NOT APPROVED

Pass for payment

Director (Addl)

Assistant Registrar (T)

Assistant Registrar

Deputy Registrar

Board of Examination and Evaluation

Bank Account Number _____	Bank IFSC Code _____
Name of the Bank _____	Type of Account (SB / CA /C) _____
Branch & Address _____	Bank MICR Code _____

(* Please v for main or co-paper setter)



Tushar Sambare <tushars@smshettyinstitute.org>

Fwd: TYBSc IT Semester VI Exam April 22 (FH 2022) MCQ paper setting

Sheetal Khanore <khanoresheetal@gmail.com>
To: tushars@smshettyinstitute.org

Wed, Nov 16, 2022 at 10:31 AM

----- Forwarded message -----

From: **Dr. Hiren Dand** <hiren.dand@mccmulund.ac.in>
Date: Tue, 29 Mar, 2022, 11:36 pm
Subject: TYBSc IT Semester VI Exam April 22 (FH 2022) MCQ paper setting
To: khanoresheetal@gmail.com <khanoresheetal@gmail.com>

Dear Prof. **Ms. Sheetal Khanore**,

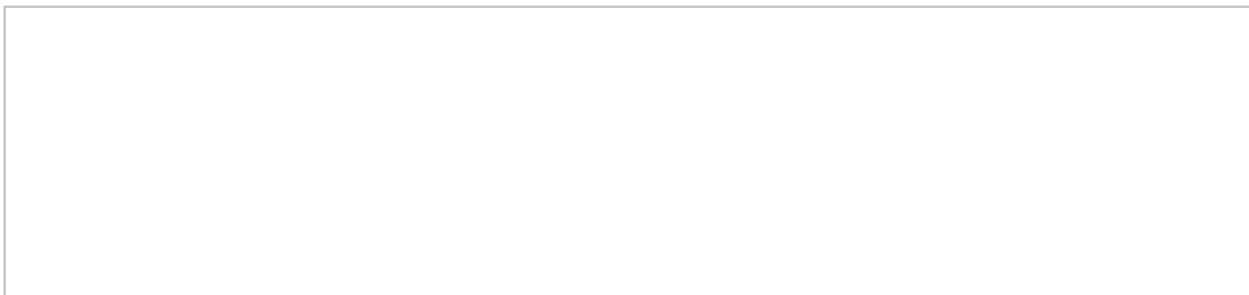
Thank you for uploading your information. All are aware that that Semester 6 exams are starting from **April 26, 2022**. Each one of us have to work towards ensuring the fair conduct of exam. We need to set the MCQs for the upcoming exams. Please note the following points while setting the MCQs.

1. Please to not copy the questions directly from any website. If you are using any question from the website, then try to change the language and the options.
2. Set at least 75 questions per unit. Your Subjects and Units are:

Subject: Security in Computing Unit 4

3. Keep the length of the question less than 255 characters.
4. The Programming questions, Mathematics questions, Web questions should be in the image format only. Other subject questions can also be converted to image.

Example:



5. This is the sample. When you take the image please see that the windows activation message is not captured.
6. In the question containing the image, put a – (dash) or a . (dot).
7. In Answer1 put a., Answer2 put b., Answer3 put c. and Answer4 put d. Leave Answer5 column blank.
8. No options should be All of the above, None of the above, Only A, Only B, Both A and B, Neither A or B.

9. Keep the images in c:\Subject\Q1.png or Q1.jpg (Subject and file name without any spaces). Let the names of the files be Q1.png, Q2.png and so on.
10. In the image file path column, put the c:\Subject\Q1.png, c:\Subject\Q2.png and so on.
11. **In the excel format provided, leave the unused columns blank. Do not add or delete any column from the template.**
12. See that the questions are grammatically correct. Use ? and . as appropriate.
13. Put a _____ at the appropriate place if the question is a fill in the blank.
14. **Set the appropriate difficulty level (1, 2 or 3).**
15. **Each question carries 1 mark. Question Type: MCQ**
16. See that the work of the person combining the questions is minimized.
17. The MCQs for Semester 5 should be submitted by **April 8, 2021**.
18. Email the MCQs to uomfh2022@gmail.com.
19. In case of any difficulty contact me.

Thank you.

Dr. Hiren Dand

9821140717

2 attachments

What is the root of the equation $\cos x - 2x e^x = 0$ after 4th iteration using False position method?

- a. 0.6575
- b. 0.8545
- c. 0.1235
- d. 0.3205

image001.jpg
11K

What is the root of the equation $\cos x - 2x e^x = 0$ after 4th iteration using False position method?

- a. 0.6575
- b. 0.8545
- c. 0.1235
- d. 0.3205

image001.jpg
11K



Sheetal Khanore <khanoresheetal@gmail.com>

TYBSc IT Semester VI Exam April 22 (FH 2022) MCQ paper setting

2 messages

Dr. Hiren Dand <hiren.dand@mccmulund.ac.in>
To: "khanoresheetal@gmail.com" <khanoresheetal@gmail.com>

Tue, Mar 29, 2022 at 11:36 PM

Dear Prof. **Ms. Sheetal Khanore**,

Thank you for uploading your information. All are aware that that Semester 6 exams are starting from **April 26, 2022**. Each one of us have to work towards ensuring the fair conduct of exam. We need to set the MCQs for the upcoming exams. Please note the following points while setting the MCQs.

1. Please to not copy the questions directly from any website. If you are using any question from the website, then try to change the language and the options.
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Subject: Security in Computing Unit 4

3. Keep the length of the question less than 255 characters.
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Example:

What is the root of the equation $\cos x - 2xe^x = 0$ after 4th iteration using False position method?

- a. 0.6575
- b. 0.8545
- c. 0.1235
- d. 0.3205

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9. Keep the images in c:\Subject\Q1.png or Q1.jpg (Subject and file name without any spaces). Let the names of the files be Q1.png, Q2.png and so on.
10. In the image file path column, put the c:\Subject\Q1.png, c:\Subject\Q2.png and so on.
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13. Put a _____ at the appropriate place if the questions is a fill in the blank.
14. Set the appropriate difficulty level (1, 2 or 3).
15. Each question carries 1 mark. Question Type: MCQ
16. See that the work of the person combining the questions is minimized.
17. The MCQs for Semester 5 should be submitted by **April 8, 2021**.
18. Email the MCQs to uomfh2022@gmail.com.
19. In case of any difficulty contact me.

Thank you.

Dr. Hiren Dand

9821140717

Sheetal Khanore <khanoresheetal@gmail.com>
To: "Dr. Hiren Dand" <hiren.dand@mccmulund.ac.in>

Wed, Apr 6, 2022 at 11:54 AM

Sir

Kindly find here the SIC MCQ file -75 questions.

Sheetal Khanore
[Quoted text hidden]



TYIT-Sem6- SIC-MCQ.xlsx
26K

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/53445

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DAND HIREN JAYANTILAL	133 Mulund College of Commerce Sarojini Naidu Road Mulund West 400080	ChairpersonPaper SetterModerator	9821140717 dandhiren@yahoo.co.in
PAWANIKAR NIKHIL KISHORCHANDRA	566 University Department of Information Technology Dr. Shankar Dayal Sharma Bhavan, 3rd Floor IDOL Building 400098	Paper SetterModerator	9967753517 nikhil@udit.mu.ac.in
SHAIKH SAIMA MOHAMMED SHAMIM	117 Maharashtra College 246-A, Jehangir Boman Behram Road, Mumabi-400008	Paper SetterModerator	9819409157 saimaalim1412@hotmail.com
SAMBARE TUSHAR VINAYAK	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper SetterModerator	9594058128 tusharsambare4oct@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Science And Technology
Program No. & Name of the Examination	1S01124 // MSc & MSc (Research) (Choice Based) SEMESTER-IV
Subject (Paper Code)	92931 // Information Technology Information Security Auditing (R 2021)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / 3 Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail

address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)
Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/53218

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DAND HIREN JAYANTILAL	133 Mulund College of Commerce Sarojini Naidu Road Mulund West 400080	Chairperson	9821140717 dandhiren@yahoo.co.in
SAMBARE TUSHAR VINAYAK	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper SetterModerator	9594058128 tusharsambare4oct@gmail.com
PANDEY SANDHYA PRAMOD	521 The S. I. A. College of Higher Education P-88, Dombivli Gymkhana Road, Next to bus depo, sagarli, dombivli east 421203	Paper SetterModerator	9594073652 sandhyapramod@rediffmail.com
THOMAS ANU T	710 SIES College of Arts, Science and Commerce Sri Chandrasekarendra Saraswati Vidyapuram Plot I- C, Sector V 400 706	Paper SetterModerator	9820366117 anuthomas.official@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 // MSc & MSc (Research) (Choice Based) SEMESTER-II
Subject (Paper Code)	92250 // Information Technology MICROSERVICES ARCHITECTURE
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail

address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)
Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

University of Mumbai



Phone – 022- 68320000/731
E-mail– science@aau.mu.ac.in

**Academic Authorities
Meetings & Services**
Room No.130
Fort Campus,
Mumbai – 400 032

No. AAMS/ICD/2022-23/121

Date:- 10th June, 2022

F.Y. B. Sc. Information Technology Syllabus Committee

Mr. Mandar Bhawe (Convener)

D.G. Ruparel College,
2RHW+44W, Senapati Bapat Marg,
Mahalaxmi Sindhi Colony,
Matunga West,
Mumbai – 400 016.
Mob.- 9869444207
Email - mandar.bhawe@ruparel.edu
mandarbhave@gmail.com

Dr. Mrs.Srivaramangai R

Department of Information Technology,
University of Mumbai, 3rd Floor,
Dr.Shankardayal Sharma Bhavan,
Vidyanagari, Kalina,
Santacruz E,
Mumbai - 400 098.
Mob. – 9969022129
Email - rsrimangai@udit.mu.ac.in

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Mulund (W),
Mumbai - 400 080.
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Email - dandhiren@gmail.com

Dr. Santosh Singh

Thakur College of Science & Commerce,
Thakur Village, Kandivali(E),
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Email - sksingh14@gmail.com

Mr. Abhijeet Kale,

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Thane West – 400 601.
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Ms. Laxmi Pandya

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150-151, Guru Gobind Singh Marg,
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Mumbai – 400 093.
Mob. – 9819062422
Email - laxmip@tcc.tolani.edu

Ms.Vaishali Mishra

Nirmala Memorial Foundation College of
Commerce and Science,
90 Feet Rd, Kandivali, Thakur Complex,
Kandivali East,
Mumbai – 400 101.
Mob. – 9920720780
Email - vaishali26mishra@gmail.com

Dr. Sunita Joshi

Jan Vikas Mandal's Mehta Degree college,
9, Sector-19,
Airoli,
Navi Mumbai – 400 708.
Mob. – 9987559150
Email -
sunitha.joshi@jnanvikasmandal.com

University of Mumbai



Phone – 022- 68320000/731
E-mail– science@au.mu.ac.in

**Academic Authorities
Meetings & Services**
Room No.130
Fort Campus,
Mumbai – 400 032

Ms. Chhaya Pawaskar

Siddharth college of commerce &
economics,
WRPP+JWG, Anand Bhavan,
Dr Dadabhai Naoroji Rd, Fort,
Mumbai – 400 001.
Mob. – 9869122800
Email - rchhaya77@yahoo.com

Dr. Swapnali Lotlikar

Svkms Usha Prwvin Gandhi College,
Bhakti Vedanta, Sahar Rd,
Navpada, JVPD Scheme,
Vile Parle West,
Mumbai – 400 056.
Mob. – 9820797881
Email - swapnali.lotlikar@upgcm.ac.in

Dr. Sampada Balasaheb Deshmukh,

VIVA college of Arts,Commerce and
Science,
Y.k nagar near old viva college,
Virar (w), Virar – 401 303.
Mob. – 9970390504
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sampada.deshmukh@vivacollege.org

Mrs. Swarupa P. Gogate,

D G Ruparel,
2RHW+44W, Senapati Bapat Marg,
Mahalaxmi Sindhi Colony,
Matunga West,
Mumbai – 400 016.
Mob. – 9892862571
Email - swarupa.gogate@ruparel.edu

Ms. Praseena Biju,

Saket College of Arts Science and
Commerce,
649V+676, Saket Vidyanagri Marg,
Chinchpada Rd, Katemanivali,
Kalyan East,
Kalyan – 421 306.
Mob. – 9022410207
Email - praseenabiju2000@gmail.com

Mr. Vilas T Mahajan,

VPM's R Z Shah College,
Mithaghar Rd, Jaihind Colony,
LIC Housing Colony,
Mulund East,
Mumbai – 400 081.
Mob. – 9146879801
Email - tovilas@gmail.com

Mr. Maria Muthukumar,

Vivek College of Commerce,
Vivek College Road, Siddharth Nagar 4,
Siddharth Nagar, Goregaon West,
Mumbai – 400 062.
Mob. – 7506361312
Email - mariamuthu1321@gmail.com

Dr.Tushar Vinayak Sambare,

S M Shetty College,
Hiranandani Gardens,
Powai – 400 076,
Mob. – 9594058128
Email - tusharsambare4oct@gmail.com

University of Mumbai



Phone – 022- 68320000/731
E-mail– science@aaumumbai.ac.in

**Academic Authorities
Meetings & Services**
Room No.130
Fort Campus,
Mumbai – 400 032

University of Mumbai



Phone – 022- 68320000/731
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**Academic Authorities
Meetings & Services**
Room No.130
Fort Campus,
Mumbai – 400 032

Mr. Jayesh Shinde
Department of Information Technology,
University of Mumbai, 3rd Floor,
Dr.Shankardayal Sharma Bhavan,
Vidyanagari, Kalina,
Santacruz - E,
Mumbai - 400 098.
Mob. – 9004367393
Email - jayesh.shinde@udit.mu.ac.in

Mrs. Archana Talekar,
M. L. Dahanukar College,
Dixit Rd, Parle Kalpataru CHSL,
Gujarati Society, Vile Parle East,
Vile Parle,
Mumbai – 400 057.
Mob. – 9821072113
Email - amt2912@gmail.com

Dr. Rajendra Patil,
MGM. Institute of Health Science,
MGM Educational Campus, Sector 1,
Kamothe, Navi Mumbai-410209,
Maharashtra State (India)
Mob. – 7021654457
Email - patilrajendrab@gmail.com

Gentlemen/ Mesdames,

Pursuant to the resolution passed by the Ad-hoc Board of Studies in **Information Technology** at its meeting held on **06th April, 2022**, I am to request you to form yourselves into a syllabus committee for framing syllabus of **F. Y. B.Sc. IT**

Thanking you,

Yours,

Sanjana Sawant

(Sanjana Sawant)
Deputy Registrar
(Academic Authorities
Meetings & Services)

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52077

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
MATHUR CHETAN UMESH	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Chairperson	9869191060 chetanmathur4@rediffmail.com
JOGDAND SANGITA VYANKATRAO	875 Rahul Shikshan Prasarak Mandal Satyagraha Mahavidyalaya	Translator	7208405210 sangita120877@gmail.com
MISHRA RASHMI AJAY	923 Royal College of Science and Commerce	Paper Setter	8767374435 mishrarashmi94@gmail.com
SHARMA NEENA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies	Paper Setter	9820309489 neenas@smshettyinstitute.org
NADIR KANTHAWALA	105 KISHINCHAND CHELLARAM COLLEGE	Paper Setter	9819043930 nadir.kanthawala@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55339 // Advertising: 8) Television Program Production
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. PhuleBhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/50823

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
SHARMA NEENA	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Chairperson	9820309489 neenas@gmail.com
JOSHI ARADHANA MANOJ	548 Vishnu Waman Thakur Charitable Trusts Viva College of Arts, Science and Commerce VIVA College Road Virar West. 401303	Translator	9820845824 aradhanajoshi@vivacollege.org
SHITAK ROMMANI SEN	98 K. P. B. Hinduja College of Commerce 315, NEW CHARNI ROAD 400004	Paper Setter	8879005301 ROMMANI.SHITAK@HINDUJACOLLEGE.COM
SRINIVAS MANJULANA	105 KISHINCHAND CHELLARAM COLLEGE Vidyasagar Principal K.M. Kundnani Chowk, 124, Dinshaw Vacha Rd, Churchgate, Mumbai, Maharashtra 400020 Vidyasagar Principal K.M. Kundnani Chowk, 124, Dinshaw Vacha Rd, Churchgate, Mumbai, Maharashtra 400020 400020	Paper Setter	9324536999 manjula.srinivas@kccollege.edu.in
SINGH VIBHA PAVAN	345 Vivekanand Education Societys College of Arts, Science and Commerce Vivekanand Education Societys, College of Arts, Science & Commerce Sindhi Society, Chembur, Mumbai-400071 400071	Paper Setter	9324517619 vibhajourno9@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct the online examination for the Second half of 2021 (Winter 2021) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during Second Half (Winter-2021).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000165 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC)(CBCS)(R-2019-20) Semester-V

Subject (Paper Code)	27415 // Journalism: 3) Global Media & Conflict Resolution
Date of Exam	As per actual time-table published by the university.
Number of sets required **	250 MCQ* / 3 Sets**
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For examinations held in Winter-2021, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ.

** For **Batchelor of Engineering Sem. VII, Pharmacy Sem. VII and MCA (Sem. I, III, & V)** examinations to be held in (Winter-2021), Chairpersons of the subject are hereby requested to submit 3 sets of question paper.

Please note that the Chairperson will receive the username and password via email for e-submission of question bank (MCQ)/question set. Paper setters are requested to co-ordinate with chairperson and upload the question bank/question set. Make sure that you are uploading the exact question bank of particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

A. Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26534263
2. Control Room - 26532034
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. As per directives of the University authorities, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.

C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper in sealed envelope wherever required.**

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question bank/Question paper will be delivered by the university to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**

F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same

before setting question paper.

4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,

(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/50818

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
LAKDAWALA HANIF MOHD	598 Usha Pravin Gandhi College of Management BHAKTI VEDANTA SWAMI MARG JVPD SCHEME 400056	Chairperson	9892381742 haniflakdawala@gmail.com
RAI - MENON KALPANA -	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper Setter	9820244608 kalpanam@smshettyinstitute.org
MOGER AMRIN MOHAMMED SHARIF	75 Guru Nanak College of Arts, Science and Commerce GURU TEGH BAHADUR NAGAR SION KOLIWADA 400037	Paper Setter	9892627786 m.amrin1990@gmail.com
BHALERAO SAGAR RAGHUNATH	75 Guru Nanak College of Arts, Science and Commerce GURU TEGH BAHADUR NAGAR SION KOLIWADA 400037	Translator	9967055630 sagobhal@gmail.com
AGARWAL PAYAL ATUL	898 Don Bosco College D-Wing, DBCL Campus, Premier Automobiles Road Near Vidyavihar station 400070	Paper Setter	9819446610 ba_du04@rediffmail.com

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct the online examination for the Second half of 2021 (Winter 2021) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during Second Half (Winter-2021).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000165 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC)(CBCS)(R-2019-20) Semester-V
Subject (Paper Code)	27422 // Advertising: Discipline Related Generic: Advertising & Marketing Research
Date of Exam	As per actual time-table published by the university.
Number of sets required **	250 MCQ* / Sets**
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For examinations held in Winter-2021, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ.

** For **Batchelor of Engineering Sem. VII** and **Pharmacy Sem. VII** examinations to be held in (Winter-2021), Chairpersons of the subject are hereby requested to submit 3 sets of question paper.

Please note that the Chairperson will receive the username and password via email for e-submission of question bank (MCQ)/question set. Paper setters are requested to co-ordinate with chairperson and upload the question bank/question set. Make sure that you are uploading the exact question bank of particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-
 1. Office of the Manuscript Unit - 26534263
 2. Control Room - 26532034
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
 - B. As per directives of the University authorities, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
 - C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper in sealed envelope wherever required.**
 - D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question bank/Question paper will be delivered by the university to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
 - E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.
 6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University

through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,

(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR)

Letter No.: T-2021-22/52065

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
IYER SHOBHA VENKATESH	101 Kandivli Education Societys Bhanumati Kishandas Shroff College of Arts and Maganlal Hargovindas Shroff College of Commerce BHULABHAI DESAI ROAD, KANDIVALI (W) 400067	Chairperson	9167765222 shobha2258@gmail.com
SAGAR SARIKA RAVINDRANATH	43 Satish Pradhan Dnyansadhana Mahavidyalaya Arts, Science and Commerce	Translator	7875099977 sarikasagar76@gmail.com
SHWETA PATHAK	729 Mahendra Pratap Sharda Prasad Singh College of Arts, Commerce and Science	Paper Setter	7666437477 shwetavpathak@gmail.com
MHATRE YASHASHREE NITISH	1073 Thakur Educational Trusts Thakur Ramnarayan College of Arts and Commerce	Paper Setter	9673655255 yasharee.mhatre@trcac.org.in
RAI - MENON KALPANA -	863 Bunts Sanghas S. M. Shetty College of Science, Commerce and Management Studies Opposite Jalvayu Vihar, Hiranandani Gardens Powai 400076	Paper Setter	9820244608 kalpanam@smshettyinstitute.org

Dear Sir/Madam,

- I am pleased to inform you that due to pandemic situation of Covid-19, the University has decided to conduct online/offline examination for the First half of 2022 (Summer-2022) As per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer-2022).

Faculty	Interdisciplinary
Program No. & Name of the Examination	4000166 // B.A. in MULTIMEDIA & MASS COMMUNICATION (BAMMC) (CBCS)(R-2019-20) Semester-VI
Subject (Paper Code)	55333 // Advertising: 2) Brand Management
Date of Exam	As per actual time-table published by the university.
Number of sets required *	250 MCQ* / Sets*
Remark	-
Communication E-Mail Id and Mobile No. for Appointment purpose only	appunit@exam.mu.ac.in Science and Technology- 9136289071 Commerce and Management- 9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* The question paper/answer key should be submit in Unicode format only.

* For examinations to be held in Summer-2022, Chairperson of the subject are hereby requested to submit sufficient numbers of MCQ/Paper sets.

Please note that the Chairperson will receive a username and password via email for e-submission of question bank (MCQ) / question set. Paper Setters are requested to coordinate with Chairperson to upload the question bank/question set. Make sure that you are uploading the exact question bank of a particular subject.

^ **No question bank / paper sets will be accepted without Answer Key.**

2.

- A. The Chairperson is requested to co-ordinate and submit the Question bank/Paper from your login within 10 days after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the contact numbers of Manuscript Unit:-

Office of the Manuscript:	26534263
Manuscript Unit E-mail ID:	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy- 8850735636

- B. As per directives received from the University authorities, the University is preparing Question bank / Question Paper hence, it is necessary to set the Question bank / Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit MCQ / THREE SETS of question papers/question bank (as the case may be quoted in serial no. 1) along with answer key if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question bank/paper wherever required.**
- D. You are requested to be present on the day of examination of your paper in the Examination Control Room, Third Floor, M. J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of the examination. The Question bank / paper will be delivered by the University to the respective centres with answer key. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, 3rd Floor, Extension Building, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting the question paper.
4. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question bank / papers in the said subject consultation with Manuscript Unit.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question bank/ paper and to ascertain that there is no erratum in question bank / paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



(Dr. Vinod Patil)

Director,

Board of Examination & Evaluation

C.C. to :-

1. The Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. The Deputy Registrar, Manuscript Unit.



Shri Vile Parle Kelavani Mandal's
NARSEE MONJEE COLLEGE OF COMMERCE & ECONOMICS
(Autonomous)
NAAC Reaccredited "A" Grade, CGPA - 3.42



Date: 22-12-2021

The Principal

S.M. Shetty College, Powai

Sub.: Appointment of Moderator at **Semester-I Examination Jan -2021**

I request you to permit Prof. **Sheetal Khanore** a member of the teaching staff of your college to work as moderator in the subject of **Structured Programming Using C** at the **Semester-I Examination of Jan -2021** conducted in our college.

Prof. **Prashant Jadhav** of our college is the paper setter for this paper.

Yours sincerely,


Dr. Parag Ajagaonkar
Principal



Shri Vile Parle Kelavani Mandal's
NARSEE MONJEE COLLEGE OF COMMERCE & ECONOMICS
(Autonomous)

NAAC Reaccredited "A" Grade, CGPA - 3.42



Date: 22-12-2021

The Principal

S.M. Shetty College, Powai

Sub.: Appointment of Moderator at **Semester-III Examination Dec-2020**

I request you to permit Prof. **Sheetal Khanore** a member of the teaching staff of your college to work as moderator in the subject of **Computer Network** at the **Semester-III Examination of Dec-2020** conducted in our college.

Prof. **Tirup Parmar** of our college is the paper setter for this paper.

Yours sincerely,

 Dr. Parag Ajagaonkar
Principal



Shri Vile Parle Kelavani Mandal's
NARSEE MONJEE COLLEGE OF COMMERCE & ECONOMICS
(Autonomous)

NAAC Reaccredited "A" Grade, CGPA - 3.42



Date: 15-12-2021

The Principal
S.M Shetty College,
Powai

Sub.: Appointment of Reviewer at **Semester-III** Examination **Dec-2020**

I request you to permit Prof. **Sheetal Khanore** a member of the teaching staff of your college to work as reviewer in the subject of **Computer Network** at the **Semester-III** Examination of **Dec-2020** conducted in our college.

Yours sincerely,


Dr. Parag Ajagaonkar
Principal