



BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

5.1.4

Timely redressal of the grievances through appropriate committees

The committees meet on a regular basis and the issues are resolved as per guidelines.

The Minutes of the meetings document the proceedings undertaken.

As per guidelines, the identity of the complainants and the accused is not disclosed.

S. No.	Statutory Body	Page No.
1	IC – Internal Committee	2 to 15
2	GRC–Grievance Redressal Cell	16 to 40
3	ARC – Anti-Ragging Cell	41 to 61



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**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &
MANAGEMENT STUDIES**

Internal Committee

Minutes of the Meeting



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S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

INTERNAL COMMITTEE

25/10/2019

A meeting was held of the Internal Committee members on 25/10/ 2019 to discuss the following:

1. Update of activities
2. Complaint filed by student
 - The committee to investigate all claims made by the student
 - Screenshot and other proof to be acquired
 - All named in the complaint to be spoken with
 - Confidentiality to be mentioned at all times
 - Written statements to be taken from all concerned
 - External member to be approached for additional input if need be.

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

13/1/2020

A meeting was held of IC members with the Principal to discuss the closure of the case number ICC /2019-20/01

Principal Dr. Sridhara Shetty was updated on the details of the case the following were discussed:

- The case details were discussed.
- The procedure followed by the committee was discussed
- It was informed that the complainant had withdrawn the complaint and that the case can be considered closed.
- The complainant and the accused have been informed of the outcome of the case.
- The case has been documented and filed.

Meeting attended by:

Dr. Sridhara Shetty, Principal

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia





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INTERNAL COMMITTEE

11/5/2020

A meeting was held of the Internal Committee members on 25/10 2019 to discuss the following:

1. Complaint filed by student

- The committee to investigate all claims made by student
- Screenshot and other proof to be acquired
- All named in the complaint to be spoken with
- Confidentiality to be mentioned at all times
- Written statements to be taken from all concerned
- External member to be approached for additional input if need be.

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

6/6/2020

A meeting was held of IC members with the Principal to discuss the closure of the case number ICC / 2019-20 / 02

Principal Dr. Sridhara Shetty was updated on the details of the case the following were discussed:

- The case details were discussed.
- The procedure followed by the committee was discussed
- The complainant and the accused have been informed of the outcome of the case.
- The complainant has sent email and confirmed that she is satisfied with the outcome and the case can be closed
- The case has been documented and filed

Meeting attended by:

Dr. Sridhara Shetty, Principal

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia





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INTERNAL COMMITTEE

30/7/2020

A meeting was held of the Internal Committee members on to discuss the following:

1. Complaint filed anonymously on mail to IC
 - In view of Covid distress and unavailability of students access to teachers, the committee decides to handle the case although its not a case of sexual harassment in online mode.
 - The committee to investigate all claims made by students
 - Proof to be acquired
 - The case to be discussed with Principal and Vice Principals as it pertains to the conduct of teachers of a particular department
 - Confidentiality to be mentioned at all times
 - Students to be encouraged to meet the committee in person

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

5/8/2020

A meeting was held of IC members with the Principal and Vice Principals on 5/8/2020 to discuss the case received (ICC / 2019-20 / 03)

Principals and Vice Principals were apprised of the following on a Zoom meeting

- The case details were discussed.
- The procedure followed by the committee was discussed
- The Complainant stated that they were forced to post the picture of the college admissions for First year admission on every possible social media platform and if they fail to obey the instructions then they won't get attendance for the lectures attended.
- Principal and Vice Principals have assured that teachers would be cautioned and advised in the matter related to students.

Meeting attended by:

Dr. Sridhara Shetty, Principal

Dr. Lii Santosh, Vice Principal

Asst. Prof. Sandesha Shetty, Vice Principal

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia





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INTERNAL COMMITTEE

8/8/2020

A meeting was held of IC members with the Principal to discuss the closure of the case received ICC / 2019-20 / 03

Principal Dr. Sridhara Shetty was updated on the details of the case the following were discussed:

- An attempt was made to contact the students and that no response was received from the students.
- The procedure followed by the committee was discussed
- The case has been documented and filed

Meeting attended by:

Dr. Sridhara Shetty, Principal

Asst.Prof.Neena Sharma (PO)

Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia





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INTERNAL COMMITTEE

9/11/2020

A meeting was held of the Internal Committee members as the end of term meeting for the odd semester of 2020-21. The following were discussed

1. Activities done and planned for next term
2. No complaint filed during the semester

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

26/4/2021

A meeting was held of the Internal Committee members as the end of term meeting for the even semester of 2020-21. The following were discussed

1. Year-end meeting with Principal Dr. Sridhara Shetty to be conducted soon
2. No complaint filed during the semester
3. Proposed activities of the next year:
 - Thursday messages
 - POSH workshop
 - Cyber security workshop
 - Navratri calendar
 - Independence Day Quiz
 - Samabhav film fest if offline classes are resumed

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

30/4/2021

A meeting was held of IC members with the Principal to discuss the closure of the year's activities 2020-21

The member of the IC met with Principal Dr. Sridhara Shetty to discuss

- Principal was informed that no complaints were received during the year 2020-21
- The activities were concluded successfully
- Proposals for 2021-22 were discussed which included emphasis on awareness related to gender equality and equity.
- Proposal to host Samabhav film festival offline if conditions permit, was also discussed

Meeting attended by:

Dr. Sridhara Shetty, Principal

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia





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INTERNAL COMMITTEE

28/10/2021

A meeting was held of the Internal Committee members as the end of term meeting for the odd semester of 2021-22. The following were discussed

1. Planned activities of the odd semester were not complete and have to be completed in the even semester.
2. No complaint filed during the semester
3. Preparations for Samabhav film fest to start from the beginning of the semester.

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

18/5/2022

A meeting was held of the Internal Committee members as the year end meeting for 2021-22. The following were discussed

1. Planned activities for 2021-22 have been completed for the year
2. No complaint filed during the year
3. NAAC documentation to be checked and completed
4. Year-end meeting with Principal Dr. Sridhara Stetty sir to be conducted at the earliest to apprise him of nil case status and proposed plans for the next academic year.
5. Proposed activities for 2022-23 to be discussed:
 - Thursday messages
 - POSH
 - Cyber security session
 - Navratri calendar
 - Gender sensitisation course

Meeting attended by:

Asst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Hamid Khan

Asst.Prof.Himani Shukla Varia



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INTERNAL COMMITTEE

21/5/2022

A meeting was held of IC members with the Principal to discuss the closure of the year's activities 2021-22

The members of the IC met with Principal Dr. Sridhara Shetty to discuss

1. Principal was informed that no complaints were received during the year 2021-22
2. The activities were concluded successfully
3. Proposal for 2022-23 were discussed which included emphasis on awareness
 - Thursday messages
 - POSH
 - Cyber security session
 - Navratri calendar
 - Gender sensitization course

Meeting attended by:

Dr. Sridhara Shetty, Principal



NAsst.Prof.Neena Sharma (PO)

Asst.Prof.Smitha Ravindranath

Asst.Prof.Himani Shukla Varia



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**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &
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Grievance Redressal Cell

Minutes of the Meeting



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S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Staff Room 20/06/2017

Agenda:

Orientalion of new members of the GRC

Minutes

The new member of GRC is Adv Jinit Maradia
Creating an official e-mail id for better reachability

Mandates

Exchange

Jinit Maradia - Jinit
Sujata Rizal - Rizal

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F105/00/02

07/08/18

Agenda:

1. New members of the GRC
2. Poster designing to each class.

Minutes:

1. The members of GRC have changed, instead of Sujata Rizal we have Prof. Sahana Ravi prasad.
2. Posters will be designed and pasted in every class.
3. Virtual activeness is more required as students do not want to visit GRC room on 7th floor.

Handwritten:

In charge

Prof. Sahana R.

Adv. Jinit Paradia



Principal

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10/01/2019

Agenda :

1. Change of Member
2. Decision of grievances - a review

Minutes :

The new members are introduced - Adv. Hamid Khan
List of grievances and redressals were discussed

Chairman
Incharge

Sahana Raviprasad
Adv Hamid Khan -




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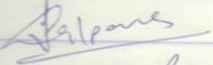
14/6/19.

Agenda:

1. Introduction of new members.
2. Plan for the year.

Minutes:

- New team incorporated.
- Overview of previous work was done.
- Decision on introducing the mandatory committees through PPT. by class teachers in each class.


Kalpana Raj Menon
Incharge.



1. Hanud Khan
2. Aniket Law


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GRIEVANCE REDRESSAL CELL

11 April 2020

Agenda

- To review the complaints received for the year

Minutes

- The team went over the documents.
- Decision to show the mandatory committee presentation to all classes by class teacher.

GRIEVANCE REDRESSAL CELL



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GRIEVANCE REDRESSAL CELL

15 July 2020

Agenda

- Discuss promotion of GRC

Minutes

- The Presentation to be shown by class teachers in their respective class
- The PPT was shared and teachers were informed through WhatsApp group

GRIEVANCE REDRESSAL CELL



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GRIEVANCE REDRESSAL CELL

22 July 2020

Agenda

- To discuss the complaint received

Minutes

- Online meeting was held to discuss the complaint
- Principal was informed
- Reply given to student

In- Charge

GRIEVANCE REDRESSAL CELL

Adv Asst. Prof Hamid Khan

Asst Prof Avneet Kaur



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GRIEVANCE REDRESSAL CELL

10 October 2020

Agenda

- Overview of the work and complaints received

Minutes

- The team met to review the reports and documents of the GRC

GRIEVANCE REDRESSAL CELL



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GRIEVANCE REDRESSAL CELL

18 March 2021

Agenda

- Overview of the work and complaints received

Minutes

- The team met to review the awareness program about the GRC
- No new complaints have been received till 18th March 2021
- It was decided to show the presentation on the working of the statutory committees to the students once again. The same to be done by class in-charges in their respective class.
- The committee also decided to take acknowledgement of student's awareness about the statutory committee via a Google Form to be shared after the presentation on the statutory committee was done by the class in-charges

Palpener

GRIEVANCE REDRESSAL CELL



[Signature]
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GRIEVANCE REDRESSAL CELL

12 August 2021

Agenda

- First meeting of the Academic year 2021-22 to plan for awareness campaign

Minutes

- The team reviewed the work done last year
- It was decided that the class in-charges will show the Statutory Committee Presentation in their respective class
- Work allocation was done for promotion and documenting the awareness campaign about GRC, Anti Ragging and IC committees.

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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GRIEVANCE REDRESSAL CELL

20 September, 2021

Agenda

- To review the awareness campaign

Minutes

- The Presentation to be shown by class teachers in their respective class
- Attendance and feedback were collated

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon



(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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GRIEVANCE REDRESSAL CELL

23 November, 2021

Agenda

- To discuss about the complaint received via IC

Minutes

- The Complaint was given by a student of TYBBI - [REDACTED] about abusive language used to address him in the unofficial class WhatsApp group by fellow classmate **Roma Rajbhar.**
- It was decided to call the student to take firsthand information about the issue.

In- Charge

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan



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GRIEVANCE REDRESSAL CELL

24 November, 2021

Agenda

- Meet the complainant

Minutes

- The team met the complainant at 11:40 am in the library and heard the complaint.
- The student wrote down the issue.
- The probable solution of a public apology was discussed with the student, who was comfortable with the solution suggested.
- It was decided to call the accused student -Roma of TYBBI to hear her part of the issue.
- The class teacher was informed to intimate Roma to attend a meeting with the GRC committee
- She was also informed by GRC members on WhatsApp to attend the meeting on 25th November 2021.

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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GRIEVANCE REDRESSAL CELL

25 November, 2021

Agenda

- To meet the accused

Minutes

- The team met to have an interview with the accused.
- The student did not turn up for the meeting despite reminder calls
- It was decided that the meeting will be kept when the student is ready to come to college

GRIEVANCE REDRESSAL CELL

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GRIEVANCE REDRESSAL CELL

04 December, 2021

Agenda

- To meet the accused

Minutes

- The team met to have an interview with the accused.
- The student related the incident and also regretted her use of abusive language
- The resolution decided during the course of interview was that the accused will apologies to the complainant on the social media (where the incident had taken place) and also in person.

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GRIEVANCE REDRESSAL CELL

20 December, 2021

Agenda

- To close the complaint

Minutes

- The accused apologised to the complainant and the complainant has accepted the apology and informed the same to the class teacher verbally. and also, the GRC committee member Prof. Advocate Hamid Khan.

GRIEVANCE REDRESSAL CELL

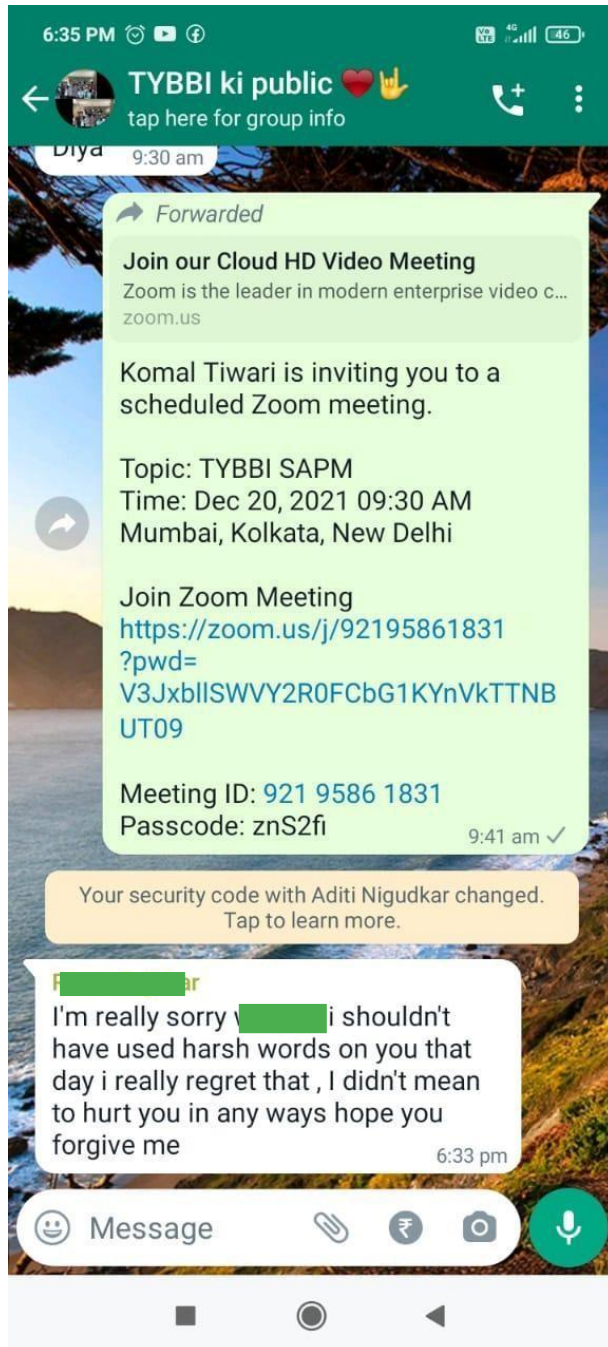
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Message posted in TYBBI Class group



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GRIEVANCE REDRESSAL CELL

11 January, 2021

Agenda

- Awareness program about the committee
- Record meeting with the complainant

Minutes

- A reminder message to be given to class-in charges to create awareness about the presence of the statutory committees and their functioning.
- The team met with the student who wished to raise her concern regarding misbehavior by a fellow classmate.
- The student related the incident to the committee members and also wrote down her complaint
- The resolution decided during the course of the interview was that the accused will be met with for further investigation.
- The complainant wants to ensure a similar incident is not repeated with others and also that the accused should not share her photographs with anyone and does not speak ill about her to other people.
- The committee decided to call the accused for a meeting and investigate further.

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GRIEVANCE REDRESSAL CELL

13 January, 2021

Agenda

- Meeting with the accused of complaint filed on 11th Jan in college

Minutes

- The team met with the accused student to hear their side of the issue. The meeting was conducted online as a work from home notice was issued on tuesday.
- The accused completely denied the allegations.
- The committee took the decision to ask the complainant to submit evidence along with the details of the incident.
- The committee will meet post the receipt of the proofs to decide on further course of action.

GRIEVANCE REDRESSAL CELL

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GRIEVANCE REDRESSAL CELL

15 January, 2021

Agenda

- Meeting to discuss the complaint received on mail

Minutes

- The team met and discussed the complaints received through mail.
- The committee decided to ask the complainants to attend a meeting on Monday 17 Jan
 - o Ms [REDACTED] - mentioned in complaint by Ms S [REDACTED] to meet at 11:30 am

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GRIEVANCE REDRESSAL CELL

17 January, 2021

Agenda

- Meeting to discuss the complaint received on mail

Minutes

Meeting with [REDACTED] with respect to complaint received from Ms Shreyal at 11:30 on Zoom

Ms Saher gave information on the incident under complaint.

From the meeting it was understood that the complainant and the accused were on friendly terms till the Christmas Party that was attended by the complainant.

As per Ms Saher the issue had taken place a few months back and the complainant has been meeting the accused post the event also.

Resolution

It was decided to meet both the parties concerned to discuss the issue as on investigation it is understood that both the parties have met on friendly term after the incident.

To resolve the issue, the committee requires both the parties involved to meet on a common platform and find a solution to the problem.

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

GRIEVANCE REDRESSAL CELL

27 January, 2021

Agenda

- Meeting to discuss the complaint received on mail

Minutes

- The committee members met the complainant and the accused individually at first and got the two parties together to discuss the issue.
- The issue was mutually resolved. Both the parties agreed to delete the content in question.
- They were asked to send a confirmation mail with respect to the same.
- The Principal was apprised of the issue.

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

GRIEVANCE REDRESSAL CELL

2 February, 2021

Agenda

- To close the issue and apprise the Principal of the developments.

Minutes

- The GRC has received confirmation mails from the parties involved in the issue.
- They have agreed to pull down the matter that was in question.
- The issue is resolved and closed.
- The final outcome was informed to the Principal.

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

GRIEVANCE REDRESSAL CELL

30 April, 2021

Agenda

- To review the working of the committee for the academic year.

Minutes

- No new cases were received since the last meeting.
- The cases received were resolved on time.
- The awareness campaigns were complete for all classes in the two semesters.
- It was decided that since the next academic year would be offline, promotion posters and notices would need to be revamped in the college premises.

GRIEVANCE REDRESSAL CELL

In-charge Asst. Prof Kalpana Rai Menon

(Member) Adv Asst. Prof Hamid Khan

(Member) Asst Prof Avneet Kaur



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BUNTS SANGHA'S

**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &
MANAGEMENT STUDIES**

Anti-Ragging Cell

Minutes of the Meeting



BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2017-18. (Term I)

Date : 3rd August 2017

Time : 12 noon.

Venue : 814

* Formal meeting with all committee members

Agendas of meeting

1. To discuss steps to be taken to prevent the ragging in the college.
2. To assign the responsibility to the committee members.
3. To discuss matters related to any complaints from any students.
4. To create poster/Notice, regarding contact information about committee.

Minutes

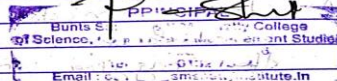
1. It was decided that monitoring measures will be taken to prevent ragging in the college campus. It was decided that members of the anti-ragging committee will ^{act} as a squad member for overall monitoring in the campus.
2. It was also decided that if a student found indulge in such cases may immediately brought into the notice of the authority.
3. There were no complaints regarding ragging.

Name of Member

Signature

1. Adv. Timit Maradia - In charge

2. Prof. Mihirash Chauhan - Member





BUNTS SANGHA'S

S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2017-18 (Term II)

Date: 15th Jan - 2018

Venue: 814

Time: 1:00 pm.

Agenda:

1. To read the minutes of last meeting.
2. To discuss any complaint.
3. To discuss details of posters/Notice.

Minutes:

1. The minutes were read by Adv. Timit Maradia.
2. There were no complaint registered by any student regarding ragging between the months of August 2017 to December-2017.
3. The notice/poster is already displayed on floor number 6th, 7th and 8th. The poster include the name of members to be contacted and venue is 713, 7th floor.

Name of members

Signature

1. Adv. Timit Maradia - Incharge.
2. Prof. Nishitosh Chauhan - Member

(Signature of Adv. Timit Maradia)
(Signature of Prof. Nishitosh Chauhan)



(Signature of Principal)
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BUNTS SANGHA'S

S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2018-19
Term I

Date: 8th August 2018

Time: 12:30 pm

Venue: 814



Agenda of meeting:

1. To discuss steps to be taken to prevent the ragging in the college campus.
2. To introduce new member of the committee.
3. To discuss matters related to any complaints from any students.

Minutes:

1. It was decided that monitoring measure will be taken to prevent ragging in the college campus. It was decided that members of the anti-ragging committee will act as squad member for overall monitoring in the campus.
2. The committed incharge ^{Prof.} Tinit Maradta has introduced new member prof. Neena Sharma to the committee as a member.
3. There were no complaints regarding ragging.

Name of Members

1. Adv. Tinit Maradta (Incharge)

2. Prof. Neena Sharma

3. Prof. Mihir Chaudhary

Signature

Tinit Maradta

Neena Sharma

Mihir Chaudhary



[Signature]
Principal
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S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2018-19
(Term II)

Date: 7th Feb - 2019
Venue - 814
Time - 1 pm

Agenda:

- ① To discuss the changes in the Committee.
- ② To put official email ID on poster.
- ③ To update the poster details.
- ④ To discuss related matter, if any.

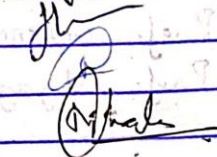
Minutes:


- * It was resolved that
1. Adv. Hamid Khan has been introduced and appointed as new In-Charge of the committee.
 2. An email ID antiragging@smshettycollege.edu.in has been selected as official email ID.
 3. New member name and email ID will be added in the upcoming poster.
 4. There were no complaints regarding ragging.

Name of Members

1. Adv. Hamid Khan
2. Prof. Nisha Sharma
3. Prof. Nithish Chaudhary

Signature




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Anti-Ragging Committee - 2018-19
(Term II)

Date: 7th Feb - 2019

Venue - 814

Time - 1 pm

Agenda:

- ① To discuss the changes in the Committee.
- ② To put official email ID on poster.
- ③ To update the poster details.
- ④ To discuss related matter, if any.

Minutes:

* It was resolved that

1. Adv. Hamid Khan has been introduced and appointed as new In-Charge of the committee.
2. An email Id antiragging@smshettycollege.edu.in has been selected as official email ID.
3. New member name and email ID will be added in the upcoming poster.
4. There were no complaints regarding ragging.

Name of Members

1. Adv. Hamid Khan
2. Prof. Nisha Sharma
3. Prof. Mithilesh Chavhan

Signatures

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BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2018-19
Term I

Date: 8th August - 2018

Time: 12:30 pm

Venue: 814



Agendas of meeting:

1. To discuss steps to be taken to prevent the ragging in the college campus.
2. To introduce new member of the committee.
3. To discuss matter related to any complaints from any student.

Minutes:

1. It was decided that monitoring measure will be taken to prevent ragging in the college campus. It was decided that members of the anti-ragging committee will act as squad member for overall monitoring in the campus.
2. The committed incharge ^{Prof. V. B. Tinit} Tinit Maradia has introduced new member prof. Neena Sharma to the committee as a member.
2. There were no complaints regarding ragging.

Name of Members.

Signature.

1. Adv. Tinit Maradia (Incharge)

2. Prof. Neena Sharma

3. Prof. Mihir Chaudhary



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S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2018-19
(Term II)

Date: 7th Feb - 2019
Venue - 814
Time - 1 pm

Agenda:

- ① To discuss the changes in the Committee.
- ② To put official email ID on poster.
- ③ To update the poster details.
- ④ To discuss related matter, if any.

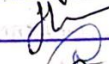
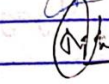
Minutes:




- * It was resolved that
1. Adv. Hamid Khan has been introduced and appointed as new In-Charge of the committee.
 2. An email ID antiragging@smshettycollege.edu.in has been selected as official email ID.
 3. New member name and email ID will be added in the upcoming poster.
 4. There were no complaints regarding ragging.

Name of Members

1. Adv. Hamid Khan
2. Prof. Nisha Sharma
3. Prof. Nishilash Chaudhary

Signature




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S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

Anti-Ragging Committee - 2018-19 (Term II)

Date: 7th Feb - 2019

Venue - 814

Time - 1 pm

Agenda:

- ① To discuss the changes in the Committee.
- ② To put official email ID on poster.
- ③ To update the poster details.
- ④ To discuss related matter, if any.

Minutes:

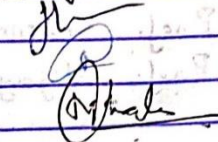
* It was resolved that

1. Adv. Hamid Khan has been introduced and appointed as new In-Charge of the committee.
2. An email ID antiragging@smshettycollege.edu.in has been selected as official email ID.
3. New member name and email ID will be added in the upcoming poster.
4. There were no complaints regarding ragging.

Name of Members

1. Adv. Hamid Khan
2. Prof. Nisha Sharma
3. Prof. Mithilesh Chaurhan

Signature



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ANTI RAGGING CELL 2019-20

Date: 14th June, 2019

Venue: H10

Time: 12:45 pm

Agenda:

- ① To discuss the changes in the Committee
- ② To plan for the year
- ③ To introduce PPT to every class regarding statutory committees, and their roles and members.

Minutes:

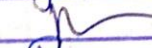


It was resolved that:

- ① Prof. Kalpana Rai Menon and Prof. Vijay Vishwakarma has appointed as the members of the Anti Ragging Cell.
- ② Overview of previous work was done.
- ③ every class teacher in every stream will show a PPT which gives information regarding role of statutory committee i.e. Anti Ragging Cell, Grievance Redressal Cell and Internal Complaint Committee, its members and its role.

Name of members

Signature

- ① Adv. Harish Khar (In-charge)
- ② Prof. Kalpana Rai Menon (member)
- ③ Prof. Vijay Vishwakarma (member)



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BUNTS SANGHA'S

S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

ANTI RAGGING CELL 2019-20

Date : 6th January, 2020

Venue: 814

Time : 12:45 pm

Agenda

- ① To discuss any case registered in odd sem
- ② To plan for even semester
- ③ To show PPT to every class regarding statutory committees their roles & members.

Minutes


It was resolved that

- ① No case was registered in odd semester
- ② Anti ragging poster will be put at display
- ③ Every class teacher in every stream will play the PPT in the lectures giving information about all the statutory committees.

Name of Members

- ① Adv. Hamid Khan (In-charge)
- ② Asst. Prof. Kalpana Rai Menon (member)
- ③ Asst. Prof. Vijay Vishwakarma (member)




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ANTI RAGGING CELL

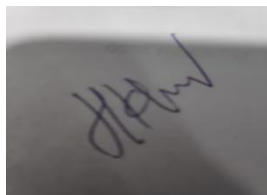
22nd April, 2020

Agenda

- To review the complaints, if any received for the academic year 2019-20
- To discuss future plan for the academic year 2020-21

Minutes

- The head Asst. Prof. Hamid Khan went over the official email address and found no complaint registered.
- It was decided to show the mandatory committee's presentation to all classes by class teacher in the coming academic year 2020-21.



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarm



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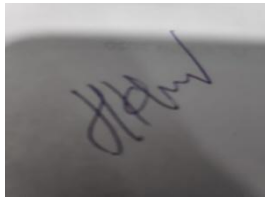
01st August, 2020

AGENDA

- To discuss about the promotion of Anti Ragging Cell

MINUTES

- Power Point Presentation (PPT) to be shown by class teachers in their respective class
- The PPT will be shared and teachers will be informed through WhatsApp group.



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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ANTI RAGGING CELL

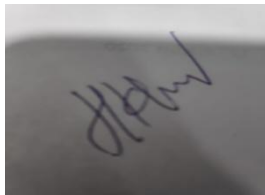
22nd July, 2020

Agenda

- To discuss the complaint received

Minutes

- Online meeting was held to discuss the complaint
- Principal was informed
- Reply given to student



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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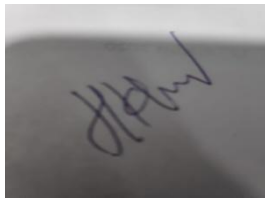
10th October, 2020

Agenda

- To overview of the committee, work and any complaints received

Minutes

- It was found that no complaint was received.



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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ANTI RAGGING CELL

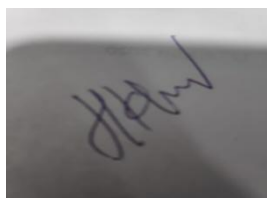
19th March, 2021

Agenda

- Overview of the work and complaints received

Minutes

- The team met to review the awareness program about all Anti Ragging Cell
- No new complaints have been received till 19th March, 2021
- It was decided to show the presentation on the working of the statutory committees to the students once again. The same to be done by class in-charges in their respective class.
- The committee also decided to take acknowledgement of student's awareness about the statutory committee via a Google Form to be shared after the presentation on the statutory committee was done by the class in-charges



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

ANTI RAGGING CELL

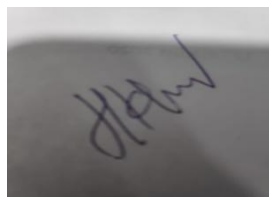
19 June 2021

Agenda

- To review the complaints, if any received for the academic year 2020-21
- To discuss future plan for the academic year 2021-22

Minutes

- The head Asst. Prof. Hamid Khan went over the official email address and found no complaint registered.
- It was decided to show the mandatory committee's presentation to all classes by class teacher in the coming academic year 2021-22.



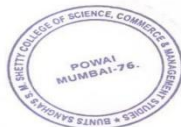
In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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ANTI RAGGING CELL

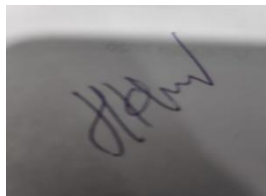
08 September, 2021

AGENDA

- To discuss about the promotion of Anti Ragging Cell

MINUTES

- Power Point Presentation (PPT) to be shown by class teachers in their respective class
- FY orientation through Deeksharambh
- The PPT will be shared and teachers will be informed through WhatsApp group.



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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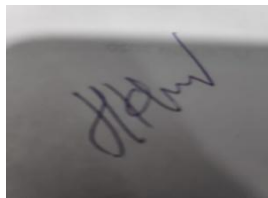
13nd Oct, 2021

Agenda

- To review and update on status of any complaint received

Minutes

- Meeting was held
No complaints have been received. It was decided to inform class teachers to inform students once again in their respective class about the presence of the cell.



In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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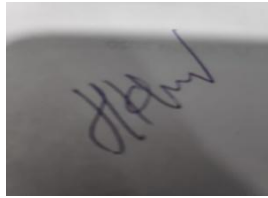
2nd Feb, 2022

Agenda

- To overview of the committee, work and any complaints received

Minutes

- It was found that no complaint was received.



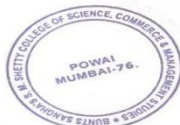
In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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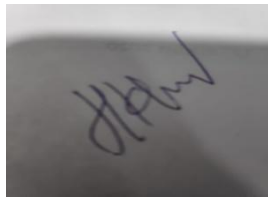
13th April, 2022

Agenda

- Overview of the work and complaints received

Minutes

- The team met to review the awareness program about all Anti Ragging Cell
- No new complaints have been received till 13th April, 2022



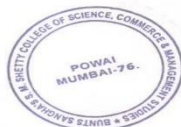
In Charge Anti Ragging Cell

Asst. Prof. Hamid Khan

Members:

Asst. Prof. Kalpana Rai Menon

Asst. Prof. Vijay Vishwakarma



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