



BUNTS SANGHA'S

**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &  
MANAGEMENT STUDIES**

## **CRITERION 6**

### **6.2.1**

**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc.**

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# PERSPECTIVE PLANS

## 2017-2022



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### Recommendations for Quality Enhancement of the Institution by NAAC

#### First cycle

Sr. No	Recommendations	Status
1.	College may take necessary steps to obtain 2(f) status from UGC.	Obtained
2.	College may initiate steps to obtain Permanent Affiliation status from university.	obtained
3.	The college may plan to introduce more need based, add on, skill development and enrichment programmes.	Done
4.	College may plan to introduce PG programmes in MBA and M.Com. in Banking and Insurance.	M.Com in Business Management started
5.	The college may plan to introduce certificate courses in Taxation, MS Excel, SPSS, Business Journalism, Script writing, Editing and Documentary.	Conducted 53 Certificate courses in five years
6.	Faculty may encouraged to complete their Ph.D.	Already four completed Ph.D and six are pursuing Ph.D in our centre
7.	The college may plan to organize more seminars, workshops and conferences.	Seminars, Conferences and Workshops have been organized on regular basis.
8.	College may initiate necessary steps to strengthen the research activities on the campus	Research Methodology workshop is being conducted every year and teachers and students are provided with seed money.
9.	Increase collaborative linkages with institutions and industry for research and consultancy	Done
10.	Strengthen digital language lab for skill development and communicative English along with placement cell.	Not done
11.	ICT facility be strengthened by adding smart class rooms.	A few smart class rooms should be added.
12.	College may plan to prepare students for JRF/NET/SET /Competitive Examinations successfully.	Established competitive examination cell to Conduct such programmes
13.	Effective utilization of highly placed and influential Alumni and PTA for augmenting infrastructure and learning resources.	Alumni and PTA are helping as Resource persons and in Placements
14.	Alumni association be registered.	Registered



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## Persepective Plans 2017-2022

- To obtain a Research Center in Commerce
- Introduction of Skill Development Programmes:
- Infrastructure augmentation.
- Collaborations
- Environment Enrichment Activity
- Energy Conservative Activities
- To get Permanent Affiliation from University of Mumbai
- Quality Enhancement audits
- Introduction of UG and PG Programmes in the emerging areas.
- Enriching the curriculum with certificate courses
- Sensitizing the students towards community
- Parents and alumni as partners of growth.

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### Annual Plans 2017-18

- Organizing 50<sup>th</sup> Youth Festival of university of Mumbai (Preferably in the month of August)
- Organizing subject related workshop, one or two for each of the programmes as a measure of curriculum enrichment programme.
- Commencing certificate courses of short duration, at least two by each of the programmes, while continuing its old ones.
- Big push for sports and games activities and organizing university level games events.
- Strengthening all extension activities through NSS, DLLE and WDC.
- Focusing on the activities on Institutional Social Responsibility (ISR) such as Village Adoption Scheme, Adoption of railway station for cleaning purpose, tie-of with NGO's for community service etc.
- One National Conference / Seminar in the month of September / October 2017.
- One International Conference – preferably in Feb, 2018.
- One Research Methodology workshop and other teacher enrichment programmes.
- One workshop for Non-teaching staff of our and other colleges.
- One programme for our alumni members.
- One programme for our parents.

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## Compliance report summary of Strategic Plan(Annual Plan) 2017-18

SR. No	Strategic Plan	Compliance	Remarks
	Organizing 50 <sup>th</sup> Youth Festival of university of Mumbai (Preferably in the month of August)	50th Youth festival of university of Mumbai was organised in our college	Complied
	Organizing subject related workshop, one or two for each of the programmes as a measure of curriculum enrichment programme.	Board of studies of Accountancy and finance has organised syllabus revision workshop. And also Board of studies of Information Technology also organised syllabus revision workshop for undergraduate studies.	Complied
	Commencing certificate courses of short duration, at least two by each of the programmes, while continuing its old ones.	Seven certificate courses was organised during the academic year.	Complied
	Big push for sports and games activities and organizing university level games events.	Zone ii Judo competition was held	Complied



	Focusing on the activities on Institutional Social Responsibility (ISR) such as Village Adoption Scheme, Adoption of railway station for cleaning purpose, tie-up with NGO's for community service etc.	As a part of Institutional Social Responsibility (ISR) , Extension units such as NSS and DLLE has carried out activities such as Village Adoption Scheme, Adoption of railway station for cleaning purpose, tie- up with NGO's for community service	Complied
	One National Conference / Seminar in the month of September / October 2017.	Postponed to 2018-19	Not Complied
	One Research Methodology workshop and other teacher enrichment programmes.	Research Methodology workshop was organised in association with University of Mumbai on 16 <sup>th</sup> and 17 <sup>th</sup> March 2018. Training programmes on MOOCs organised	Complied
	One workshop for Non-teaching staff of our and other colleges.	Planetary Peace Meditation was organised for non-teaching staff. And software training programmes was also conducted for them	Complied
	One programme for our alumni members.	Alumni meet was organised	Complied
	One programme for our parents.	Parental workshop was organised	Complied



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### Annual Plans 2018 -19

- Hosting Avishkar Research convention in association with University of Mumbai
- Starting certificate courses to enrich the curriculum for capacity building of students
  - Soft skill training to students to engage campus placements
  - MOU with other colleges/institutions for sharing of knowledge/resources
  - E-learning and e-content development training to teachers
  - National Conference on Library Science on the theme of 'Re-engineering Academic Libraries'
  - Academic Audit, Library Audit and Administrative Audit
  - UPSC/MPSC examinations among students
  - Workshop for nonteaching staff on Administrative Reforms
  - Focussing on ISR activities such as village adoption, school adoption and adoption railway station
  - Hosting one or two sports and games event in the college in association with University of Mumbai
  - Parental workshop on 'how to handle the behavioural issues of students'
  - Programmes with Alumni Association for knowledge sharing, and help in placement
  - E waste collection drive
  - Multidisciplinary Journal with ISBN No.

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**Compliance report summary of  
Strategic Plan (Annual Plan) 2018-19**

SR. No	Strategic Plan	Compliance	Remarks
	Hosting Avishkar Research convention in association with University of Mumbai	Research Convention- AVISHKAR Zone 2 organised on 17 <sup>th</sup> of December, 2019	Complied
	Starting certificate courses to enrich the curriculum for capacity building of students	Six certificate courses was conducted successfully	Complied
	Soft skill training to students to engage campus placements	Soft skill training on interview etiquettes were given to students	Complied
	MOU with other colleges/institutions for sharing of knowledge/resources	MOU with Lok Nete Vyanktarao College, Nashik	Complied
	National Conference on Library Science on the theme of 'Re-engineering Academic Libraries'	National Conference on Library Science on the theme of 'Re-engineering Academic Libraries, traditional to new was organised on March 2019	Complied
	Academic Audit, Library Audit and Administrative Audit	ISO audit was done, external audit was not done.	Complied

	Workshop for nonteaching staff on Administrative Reforms	Postponed for ensuing financial year	Not Complied
	Focussing on ISR activities such as village adoption, school adoption and adoption railway station	Extension units such as NSS, and DLLE of the college has successfully carried out all ISR activities of the college	Complied
	Parental workshop on ‘ how to handle the behavioural issues of students’	Parental workshop on how to handle the behavioural issues of students during the PTA meeting	Complied
	Programmes with Alumni Association for knowledge sharing, and help in placement	Alumni association organised alumni meet	Complied
	Multidisciplinary Journal with ISBN No.	Multidisciplinary Journal with ISBN No. was not done	Not Complied



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## S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

### Annual Plans 2019 20

- Refurbishing all the classrooms, making it air-conditioned, Wi-Fi enabled and making the classroom ambience best suited for ICT enabled teaching.
- Need based Faculty Development Programme for updating and fine-tuning domain and related knowledge of the faculty.
- Promotion of Incubation centre so as to motivate risk appetite students as job makers and not as job seekers. Students with entrepreneurial bent of mind can be motivated through the incubation centre.
- Memorandum of Understanding with reputed colleges, premier institutions and NGO's for exchange of programmes, sharing of knowledge, skill development and volunteering the services of the college for the under privileged and the community.
- Organising National and International Conferences in the college so as to promote research culture among teachers and students high lighting on contemporary issues.
- Intend to apply for Ramkrishna Bajaj National Quality Award (RBNQA) so as to improve overall teaching learning and evaluation and other support system.
- A workshop exclusively meant for supports staff so as to improve efficiency and effectiveness in the administrative system.
- Conduct of administrative audit and library audit to identify the present lacunae and to take the corrective measures.

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## **Compliance report summary of Strategic Plan (Annual Plans) 2019-20**

SR. No	Strategic Plan	Compliance	Remarks
	Refurbishing all the classrooms, making it air-conditioned, Wi-Fi enabled and making the classroom ambience best suited for ICT enabled teaching.	Refurbished all the classrooms, made it air-conditioned, Wi-Fi enabled and making the classroom ambience best suited for ICT enabled teaching.	Complied
	Need based Faculty Development Programme for updating and fine-tuning domain and related knowledge of the faculty.	Nine faculty development programmes were organised	Complied
	Promotion of Incubation centre so as to motivate risk appetite students as job makers and not as job seekers. Students with entrepreneurial bent of mind can be motivated through the incubation centre.	Incubation centre conducted activities such as awareness sessions and training programs	Complied
	Memorandum of Understanding with reputed colleges, premier institutions and NGO's for exchange of programmes, sharing of knowledge, skill development and volunteering the services of the college for the under privileged and the community.	MoU signed with Saraswat Vidyalaya's Sridora Caculo College, Goa on March 2020	Complied

	Organising National and International Conferences in the college so as to promote research culture among teachers and students highlighting on contemporary issues.	Department of Information Technology organised One Day National Conference “Emerging Innovations In Information Technology: Prospects And Challenges”	Complied
	Intend to apply for Ramkrishna Bajaj National Quality Award (RBNQA) so as to improve overall teaching learning and evaluation and other support system.	Applied and team visit happened in December 2019. Won certificate of Merit in 2020	Complied
	A workshop exclusively meant for supports staff so as to improve efficiency and effectiveness in the administrative system.	Session on Admission Eligibility and Examinations on 12th May, 2020- Programme was organised across University of Mumbai. More than 300 delegates participated. The new admission guidelines were very useful	Complied
	Conduct of administrative audit and library audit to identify the present lacunae and to take the corrective measures.	External audit could not arrange. Through ISO audit the areas were taken	Not Complied



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## S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

### Annual Plans 2020-21

- MOU with institutions involved in developing and promoting entrepreneurial skills for our students through the incubation centre of the college.
- Initiative to secure ISO 21001-2018 of the education sector, so that quality would be maintained and enhanced by streamlining the processes.
- Training the teachers for the e-content development and its effective delivery. Developing videos and uploading it for the benefit of the students.
- Refurbishing the play ground of the college.
- Taking initiative for installing alternate energy source, i.e., Solar energy, Rain water harvesting, Waste disposal and promotion of greenery through Mission Vasundhara.
- Organising Faculty Development Programmes (FDP) for the benefit of teachers.
- Organising National Conferences and encouraging teachers and students to present and publish research papers.
- A separate programme for parents as to how to deal with adults in the changing scenario.
- Research Methodology (RM) workshop to promote research activities amongst teachers.
- Workshop on Intellectual Property Rights (IPR)
- Certificate courses to students to enhance capacity building and employability.

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### Compliance report summary of Strategic Plan 2020-21

SR. No	Strategic Plan	Compliance	Remarks
1	MOU with institutions involved in developing and promoting entrepreneurial skills for our students through the incubation centre of the college.	Inviting young entrepreneurs to address our students to create awareness, idea generation and motivation. In this respect we have entered into collaboration with Atal Incubation Centre AIC), NITTE University, Mangalore, Karnataka.	Complied
2	Initiative to secure ISO 21001-2018 of the education sector, so that quality would be maintained and enhanced by streamlining the processes.	Secured ISO 21001-2018 certified In the year 2020-21	Complied
3	Training the teachers for the e-content development and its effective delivery. Developing videos and uploading it for the benefit of the students.	Two e- content development workshop was organised during the ongoing pandemic scenario	Complied
4	Refurbishing the playground of the college.	The playground was Refurbished	Complied
5	Taking initiative for installing alternate energy source, i.e., Solar energy, Rain water harvesting, Waste disposal and promotion of greenery through Mission Vasundhara	Initiatives started for solar energy and water harvesting.  promotion of greenery through Mission Vasundhara was achieved successfully	In progress

6	Organising Faculty Development Programmes (FDP) for the benefit of teachers.	Seven FDPs organised	Complied
7	Organising National Conferences and encouraging teachers and students to present and publish research papers.	National conference was organised	Complied
8	Research Methodology (RM) workshop to promote research activities amongst teachers.	21-4-2021 to 29-4-2021 national level Research methodology workshop was organised	Complied
9	Workshop on Intellectual Property Rights (IPR)	25-3-2021, session IPR was organised	Complied
10	Certificate courses to students to enhance capacity building and employability	Online certificate courses were organised by various departments	Complied



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## S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

### Annual Plans 2021 -22

- Affiliation to B.SC Data Science Programme from University of Mumbai
- Approval of college under 2(f) 12 (B)
- Increasing number of certificate courses
- College groundwater harvesting
- Solar energy generation
- Restructuring and updating IT labs
- Organising two National Conferences on Contemporary issues.
- Deeksharamba for F Y Students of all programmes.
- Faculty Development Programmes.
- External Auditing such as Academic Audit, Administrative Audit, Library Audit, Energy Audit, Environmental Audit etc.
- Need-based internal beautification or refurbishment of the infrastructure.

Date: 29<sup>th</sup> April 2021

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## Compliance report summary of Strategic Plan 2021-22

SR. No	Strategic Plan	Compliance	Remarks
1	Affiliation to B.SC Data Science Programme from University of Mumbai	Received notification from University of Mumbai to start B.SC Data Science Programme from academic year 2022-23	Complied and programme started
2	Approval of college under 2(f) 12 (B)	Received letter from UGC for recognition under 2(f)	Complied 12(B) pending
3	Increasing number of certificate courses	24 certificate courses conducted for the academic year 2021-22	Complied
4	College groundwater harvesting	Ground water harvesting started on college ground during the academic year 2021-22	Complied
5	Solar energy generation	Solar energy panels installed on ground	Complied
6	Organising two National Conferences on Contemporary issues	Organised three national conference in the month of September ,January and February	Complied
7	Deeksharamba	Deeksharamba- student induction programme was organised by IQAC on 6 <sup>th</sup> 7 <sup>th</sup> and 8 <sup>th</sup> September 2021	Complied

8	Faculty Development Programmes	11 FDPs were organised by IQAC	Complied
9	Audits	Academic Audit, Administrative Audit, Library Audit, Energy Audit, Environmental Audit through External Auditing was conducted	Complied
10	Need-based internal beautification or refurbishment of the infrastructure.	Class rooms were refurbished	Complied
11	Restructuring and updating IT labs	Restructured and updated IT labs and new machines were purchased	Complied

30<sup>th</sup> April 2022



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### Compliance of the Perspective Plans 2017-2022

To obtain a Research Center in Commerce	Research Center in Commerce approved by University of Mumbai has been established leading to Ph. D degree.
Introduction of Skill Development Programmes	<ul style="list-style-type: none"> <li>• Incubation Center of the College has entered into MOU with Atal Incubation Center of NITTE University, Karkala, Karnataka state to facilitate start-up activities.</li> <li>• Entered MOU with Tata Institute of Social Science (TISS) –National University for Students' SkillDevelopment (NUSSD) for conducting courses on skill development jointly. Annual enrolment of students for the courses and classes are conducted in the premises</li> </ul>
Infrastructure augmentation.	<ul style="list-style-type: none"> <li>• The entire building was renovated.</li> <li>• 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> floor class rooms refurbished and airconditioned.</li> <li>• Wi fi enabled class rooms</li> <li>• Increased bandwidth from 155 Mbpps to 20 Mbpps, 1:1 internet leased line</li> <li>• Divyangjan washrooms</li> <li>• Principal's Cabin and administrative office renovated</li> <li>• Restructuring of Examination room</li> <li>• High configuration cameras installed</li> <li>• Renovation of playground</li> <li>• Terrace of the building converted into tennis and football court</li> <li>• Audio visual room was refurbished</li> </ul>



	<ul style="list-style-type: none"> <li>• Renovation of auditorium</li> </ul>
Collaborations	<ul style="list-style-type: none"> <li>• Tata Institute of Social Sciences (TISS) for NUSSD (National University for Students' Skill Development)</li> <li>• IIT Bombay for Spoken Tutorials</li> <li>• Loknete Vyankatrao Hiray College, Nashik</li> <li>• IQAC Cluster India</li> <li>• ATS Learning Solutions – Microsoft Certification</li> <li>• e-Cell IIT Bombay for entrepreneurship development</li> <li>• Ambika Yog Kutir, Thane</li> <li>• Khushiyaan Foundation with NSS unit for social work</li> <li>• Kotak Education Foundation for volunteering activities</li> <li>• Klintec Academy for Clinical Research</li> <li>• Saraswat Vidyalyaya's Sridora Caculo College, Mapusa, Goa</li> <li>• AIC NITTE University, Mangalore</li> <li>• Mission Green India for Ecobricks</li> <li>• Composit School, Barkhohara, Uttar Pradesh</li> </ul>
Environment Enrichment Activity	<ul style="list-style-type: none"> <li>• Waste plastic water bottles have been used to make <b>Eco-bricks</b> by the students of the college.</li> <li>• Ground water recharging to the institution's bore well is complete which will enable to increase the water table.</li> </ul>
Energy Conservative Activities	<ul style="list-style-type: none"> <li>• The Solar Energy generation project work is going on.</li> <li>• All conservative electric bulbs and tube lights were replaced with LED lights.</li> </ul>
To get Permanent Affiliation from University of Mumbai	Institution has got Permanent Affiliation from University of Mumbai.
Quality Enhancement audits	<ul style="list-style-type: none"> <li>• Institution has enhanced from ISO: 9001:2015 to ISO: 21001: 2018.</li> <li>• College has also got Ramkrishna Bajaj National Quality Award (RBNQA) merit certificate</li> <li>• Healthy Workplace Award</li> <li>• Educational Excellence Award</li> <li>• Academic and Administrative Audits</li> </ul>

	<ul style="list-style-type: none"> <li>• Library Audit</li> <li>• Green Audit</li> <li>• Environment Audit</li> <li>• Energy Audit</li> </ul>
Introduction of UG and PG Programmes in the emerging areas.	College has got approved PG programme in M.Com (Business Management) and has applied for B.Sc. (Data Science).
Enriching the curriculum with certificate courses	<ul style="list-style-type: none"> <li>• Microsoft Certification on Advanced Excel</li> <li>• Financial Markets,</li> <li>• Direct Tax,</li> <li>• Basics of Banking,</li> <li>• Equity and Mutual funds</li> <li>• Cross Platform Mobile Application Development</li> <li>• International Software Testing Quality Board (ISTQB)</li> <li>• Network Security</li> <li>• Data Science</li> <li>• Basic Computer Application course</li> <li>• Digital Marketing</li> <li>• Tally ERP 9 with GST</li> <li>• National Stock Exchange [NSE] Certification on Financial Markets [NCFM]</li> <li>• National Institute of Securities market [NISM] – Mutual Fund Distribution course</li> <li>• Direct Taxation</li> <li>• Centre of Banking Excellence 8. Commercial Banking</li> <li>• Graphic Designing</li> <li>• Script Writing,</li> <li>• Editing</li> <li>• Documentary Film making</li> <li>• Social Media marketing</li> </ul>
Sensitizing the students towards community	Host of student sensitizing activities conducted through National Service Scheme(NSS) and Department of Life Long Learning and Extension (DLLE)
	Annual parents meet and alumni meet

Parents and alumni as partners of growth	Alumni and parents extending helping hands for placements and mentoring /motivational sessions
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