

**THE MANAGEMENT ASSOCIATION  
THE MICROSOFT CERTIFIED ADVANCE EXCEL COURSE  
REPORT**

**TITLE:** MICROSOFT CERTIFIED ADVANCE EXCEL COURSE

**NEED FOR THE COURSE:** The students learning management subjects should be well-trained on excel and power point as per the industry demand.

**RESOURCE PERSON:** ATS INFOTECH

**EVENT DETAIL:** The Management Association of Department of Management Studies concluded the Microsoft Certified Advance Excel and Power Point course on September 5, 2019. The course was organised on the Sundays of August month. It was a 30 hours course conducted by ATS Infotech for students of BMS as well as other departments. 39 students participated in it.

**OUTCOME:** The students are now able to use the variour features of excel and powerpoint.

Coordinator

