



BUNTS SANGHA'S

**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &
MANAGEMENT STUDIES**

DEPARTMENT MOM 2018-2019

INDEX

Sr. No	Content	Page no
1.	Department of BAF & BBI	1-15
2.	Department of B.COM	16-27
3.	Department of BMM	28-56
4.	Department of BMS	57-71
5.	Department of BSCIT	72-92

MINUTES OF MEETING

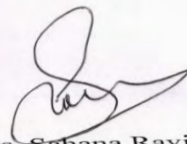
2018-2019

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.

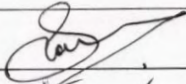
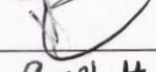
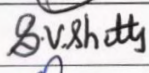
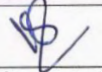
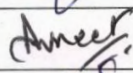
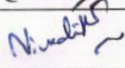
Notice No: 001 / 2018-19

Date: 12/07/2018

This is to inform that Departmental meeting will be convened for departmental teachers on 13th July, 2018 in Conference room at 12:00 p.m. Teachers are requested to attend the same.


Mrs. Sahana Raviprasad
(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	


PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.

Minutes of the meeting

Date: 13/07/2018

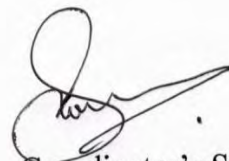
Time: 12:00 p.m.

Following issues were discussed in the meeting:-

1. It was decided to maintain the attendance subject-wise in each class to improve the students performance.
2. All the teachers make sure that the students follow proper dress code.
3. Talent hunt will be held from 25th to 28th July, 2018 and the teachers are requested to motivate the students to participate in all the events in maximum numbers.
4. Teachers are instructed to make use of E-learning resources like MOOCS, Moodle etc.
5. College is planning to go for IV to Haridwar, Rishikesh and Dehradun and class teachers are requested to collect the count of students going for IV in their particular class.



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Coordinator's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

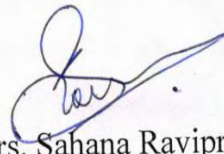
Notice No: 002 / 2018-19

Date: 08/08/2018

This is to inform that Departmental meeting will be convened for departmental teachers along with coordinator on 9th August, 2018 in Principal's cabin at 10:30 a.m. Teachers are requested to attend the same.



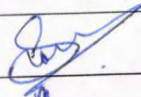

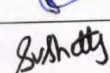

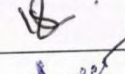
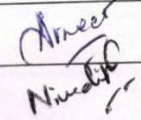
PRINCIPAL
 Bunts Sangha's S.M. Shetty College
 of Science, Commerce & Management Studies
 Powai, Mumbai-400 076.
 Tel. 022-6132 7352
 Email: college@smsshettyinstitute.org

Mrs. Sahana Raviprasad

(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Minutes of the meeting

Date: 09/08/2018

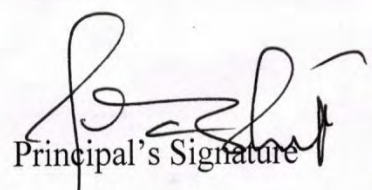
Time: 10:30 a.m.

Following issues were discussed in the meeting:-

1. It was decided to maintain the attendance subject-wise of each class to improve the students' performance.
2. Teachers were instructed to sustain the TYBBI and BAF results. In this regard teachers continuously mentor and motivate students of high caliber for achieving University Rank.
3. Arrange for a skill development training programme for TY students and also make them prepare for giving competitive exams, i.e., UPSC, IBPS, and Income Tax Inspector etc.
4. Principal will be orienting the FY students about the general rules and regulations of the college.


Coordinator's Signature




Principal's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.


Notice No: 003 / 2018-19

Date: 24/09/2018

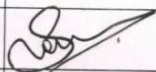

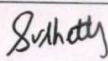

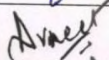
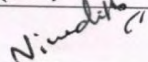
This is to inform that Departmental meeting will be convened for departmental teachers on 25th September, 2018 in Conference room at 12:15 p.m. Teachers are requested to attend the same.


PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@srmshettyinstitute.org




Mrs. Sahana Raviprasad
(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.

Minutes of the meeting

Date: 25/09/2018

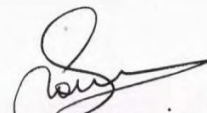
Time: 12:15 p.m.

Following matters were discussed in the meeting:-

1. Teachers are instructed to complete the marksheet of SY and TY classes of internals to catch hold of students with poor performance and to start with remedial lectures.
2. It was decided to keep FY parents meeting on 29th September, 2018 at 10:30 am onwards.



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



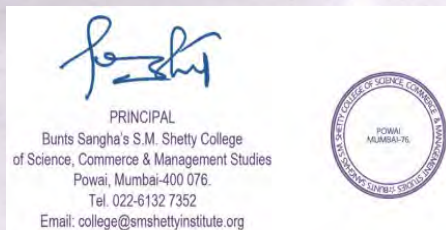
Coordinator's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.

Notice No: 004 / 2018-19

Date: 06/12/2018

This is to inform that Departmental meeting will be convened for departmental teachers on 6th December, 2018 in Conference room at 12:00 p.m. Teachers are requested to attend the same.



Mrs. Sahana Raviprasad

(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Minutes of the meeting

Date: 07/12/2018

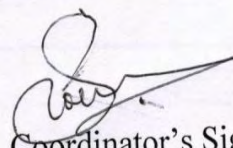
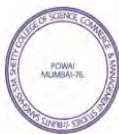
Time: 12:00 p.m.

Following matters were discussed in the meeting:-

1. Teachers were instructed to send a letter to attendance defaulters of each classes who is having below 20% attendance.
2. Teachers were requested to finalise the internal mark sheets of FY and SY as early as possible.
3. All the teachers make sure that students participate in good numbers for Sports day and Annual day and also encourage students to participate in various intercollegiate fests.
4. It was decided to have three team for departmental dance of students on Annual day i.e. for performace, IT and creativity.



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Coordinator's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

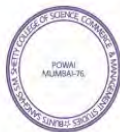
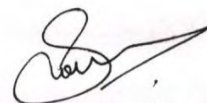
Notice No: 005 / 2018-19

Date: 05/01/2019

This is to inform that Departmental meeting will be convened for departmental teachers along with coordinator on 10th January, 2019 in Principal's cabin at 12:30 p.m. Teachers are requested to attend the same.

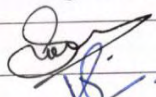
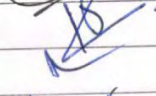
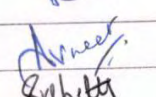
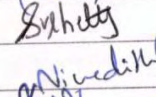
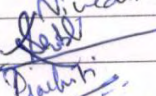
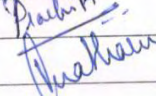
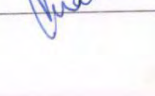




PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

Mrs. Sahana Raviprasad
(Co-ordinator)

Departmental Staff and TY Subject teachers:-

Sr. No	Name	Signature
1	Prof. Sahana Raviprasad	
2	Prof. Komal Tiwari	
3	Prof. Veerendra Singh	
4	Prof. Avneet Kaur	
5	Prof. Swati Shetty	
6	Prof. Niveditha Shetty	
7	Prof. Sandesha Shetty	
8	Prof. Prachiti Pawaskar	
9	Prof. Preeti Matharu	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

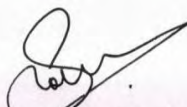
Minutes of the Departmental Teachers meeting with Principal

Date: 10/01/2019

Time: 12:30 p.m.

Following matters were discussed in the meeting:-

1. Teachers were instructed to dictate the syllabus of their respective subjects to the students in the class before starting of the portion.
2. Coordinator was asked to submit a confidential report regarding the performance of departmental teachers. All teachers will be categorized into Grades A, B and C as per their performance.
3. TYBBI and TYBAF teachers were instructed to complete the online paper assessment on time.
4. Teachers were instructed to take necessary actions for improving the attendance of the students in the class. In this regard teachers were advised to send the letter to the defaulters.
5. Teachers were advised to sustain the TY results. In this regard teachers continuously mentor and motivate the students.
6. It was instructed to increase Certificate Courses for students so that we can make them employment ready.
7. Teachers were requested to approach Principal with regard to any difficulty they face.


Coordinator's Signature


Principal's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies ,Powai.

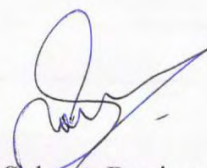
Notice No: 006 / 2018-19

Date: 28/01/2019

This is to inform that Departmental meeting will be convened for departmental teachers on 29th January, 2019 in Conference room at 12:30 p.m. Teachers are requested to attend the same.



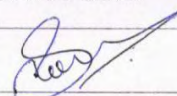
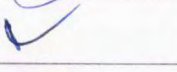
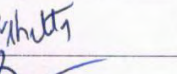
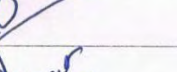
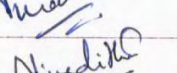
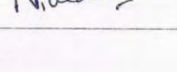
PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

Mrs. Sahana Raviprasad

(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

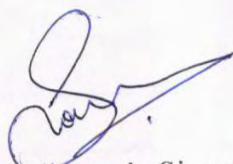
Minutes of the Departmental Teachers meeting with Principal


Date: 29/01/2019

Time: 12:30 p.m.

Following matters were discussed in the meeting:-

1. Teachers were instructed to send letters to defaulters those who are maintaining attendance below 30% and also make their parents to meet the coordinator.
2. Teachers were requested to encourage students for participating in intercollegiate events and also motivate them to win prizes.
3. It was instructed to update the mentor list report till the month of January 2019.


Coordinator's Signature

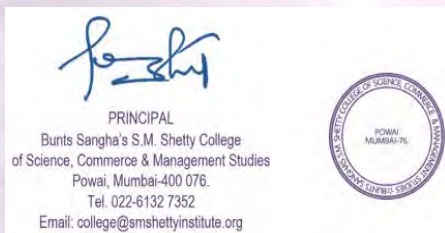

Principal's Signature

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Notice No: 007 / 2018-19

Date: 11/03/2019

This is to inform that Departmental meeting will be convened for departmental teachers on 12th March, 2019 in Conference room at 12:30 p.m. Teachers are requested to attend the same.



Mrs. Sahana Raviprasad
(Co-ordinator)

Departmental Staff:-

CLASS	CLASS INCHARGE	SIGNATURE
TYBAF	Sahana Raviprasad	
SYBAF	Virendra Singh	
FYBAF	Swati Shetty	
TYBBI	Komal Tiwari	
SYBBI	Avneet Kaur	
FYBBI	Niveditha Shetty	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

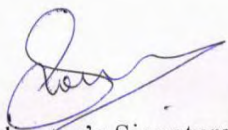
Minutes of the Meeting

Date: 12/03/2019

Time: 12:30 p.m.

Following matters were discussed in the meeting:-

1. Teachers were instructed to make a list of students appearing for ATKT exams from their respective classes and make them to meet respective subject teachers for clearing their doubts.
2. Teachers were requested to do Result analysis of first, third and fifth semester.
3. It was instructed that after ATKT exams, Subject teachers can conduct a test or viva of their respective subjects in order to improve their performance in Semester exam.
4. It was decided to collect 100 Rs. From all SY students for the TY farewell. And overall responsibility to arrange for TY farewell is given to Prof. Virendra Singh, Prof. Komal Tiwari and Prof. Avneet Kaur.
5. Teachers were instructed to intimate the students from their respective classes to follow the line of defence in case of any matter.


Coordinator's Signature


PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department

Date: 14 July, 2018

NOTICE


A departmental meeting will be held by Department of B Com on 16th July 2018. All the teachers of the department are requested to attend the same in conference room at 12 noon.

Agenda:

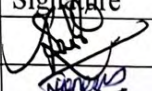
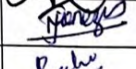
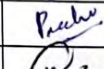
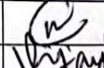
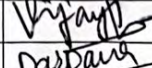
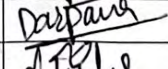
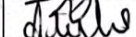
- 1) Revision of regular measures to be followed by class teachers
- 2) Special Instructions for improving result and attendance
- 3) Instructions regarding maintaining regular documentation and finalizing formats for the same
- 4) Instructions regarding measures to be followed for defaulters and improvement of placements.



 Coordinator



 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Pooja Pandey	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Atisha Khinvasra	FYBCOM B	


Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

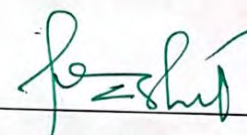
B.Com Department

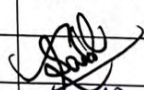
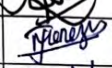


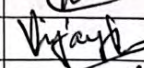
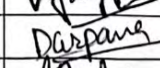

Minute of Meeting dated 16/07/2018

A departmental meeting was held by Department of B Com on 16th July 2018 in conference room at 12 noon. All the class teachers of B Com classes attended it. Issues discussed are as follows:

1. Welcome and introduction of new joiners: Ms Prachi Agarwal and Mr. Vijay Vishwakarma.
2. New format of student's data collection was explained.
3. Instructions about usage of ICT facilities were given.
4. Instructions and suggestions regarding improvement in placement were given.
5. Regular and additional measures to be taken for defaulters were discussed.
6. Measures to be followed for maintaining regular records of class and other departmental activities were explained.
7. First Year's orientation was instructed to be held on 20th July, 2018.
8. Instructions and suggestions regarding certificate courses were given.
9. Second Year's Orientation by Principal was finalised.
10. Orientation by Alumni was decided for Second and Third Year students.


Coordinator


Principal

CoordinatorSr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Pooja Pandey	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Atisha Khinvasra	FYBCOM B	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department


Date: 26th July, 2018


NOTICE

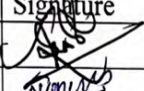
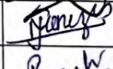
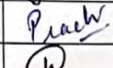
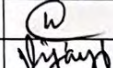
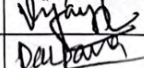
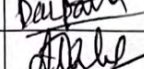
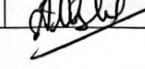
A departmental meeting will be held by Department of B Com on 1st August, 2018. All the teachers of the department are requested to attend the same in conference room at 12 noon.

Agenda:

- 1) Instructions regarding measures for defaulter students to be taken by class teachers.
- 2) Special Instructions for student's participation in Sports, Cultural and other extracurricular activities.
- 3) Collection of fees from SY and TY students for Industrial Visit.
- 4) Requisition for library books.
- 5) Other important matters.


Coordinator


Principal


Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Pooja Pandey	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Atisha Khinvasra	FYBCOM B	

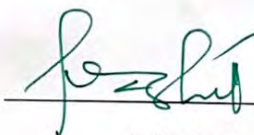
Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department

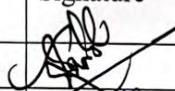
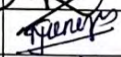

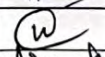
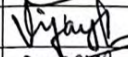
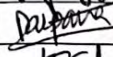
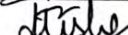
Minute of Meeting dated 01/08/2018

A departmental meeting was held by Department of B Com on 1st August, 2018 in conference room at 12 noon. All the class teachers of B Com classes attended it. Issues discussed are as follows:

1. Guidelines were given on strict attendance norms by the coordinator.
2. It was decided that the Parents Meeting will be held on 4th and 18th August for TYBCom and SYBcom respectively.
3. Participation of students for NSS, DLLE, WDC and Research Cell was reviewed.
4. Instructions regarding collection and deposition of fees for IV from SY and TY students were given to respective teachers.
5. Teachers were instructed to verify the availability of Subject Books from library and give requisition for required subject and reference books.
6. Teachers were also asked to observe strict behavioral rules among students on Social Media.
7. Class teachers were instructed to take feedback of Subject teachers from their respective classes.


Coordinator


Principal

CoordinatorSr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Pooja Pandey	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Atisha Khinvasra	FYBCOM B	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department

Date: 29th November, 2018

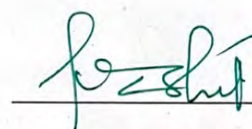
NOTICE

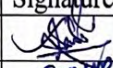
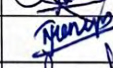
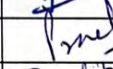
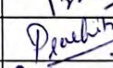
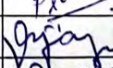
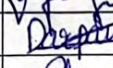
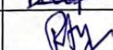
A departmental meeting will be held by Department of B Com on 6th December, 2018. All the teachers of the department are requested to attend the same in conference room at 12 noon.

Agenda:

- 1) Review of performances in intercollegiate events.
- 2) Annual Day Celebration work Distribution.
- 3) Review of attendance, work diary and defaulters.
- 4) Sports day participation
- 5) Syllabus related issues.


 Coordinator


 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Puja Ahuja	FYBCOM B	

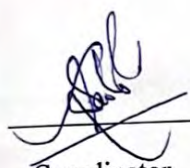
Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

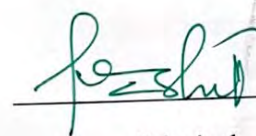
B.Com Department

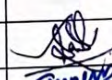
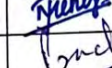
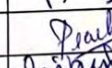

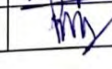


Minute of Meeting dated 06/12/2018

A departmental meeting was held by Department of B Com on 6th December, 2018 in conference room at 12 noon. All the class teachers of B Com classes attended it. Issues discussed are as follows:

1. Welcome and introduction of new joiner: Ms. Prachiti Pawaskar & Ms. Puja Ahuja.
2. Review of department's participation in intercollegiate events was taken. New strategies to improve the participation were discussed.
3. Solutions to improve the attendance of all classes were discussed for implementation.
4. Teachers were asked to encourage participation in sports activities in Annual Sports Meet of college.
5. Duties were allocated to all teachers regarding the Annual Day Celebration to prepare for students' performances.
6. A review of Attendance records, completion of Work Diary and Defaulters was taken.
7. General instructions regarding examination papers correction and online assessment were revised.


 Coordinator


 Principal

CoordinatorSr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Puja Ahuja	FYBCOM B	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

B.Com Department


Date: 24th December, 2018

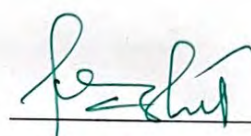
NOTICE



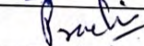
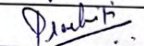
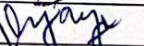
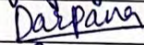
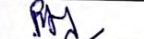
A departmental meeting will be held by Department of B Com on 2nd January, 2019. All the teachers of the department are requested to attend the same in conference room at 12 noon.

Agenda:

- 1) Preparation of mentoring batches for TY students and allotment of mentors.
- 2) Defaulter review
- 3) Review of placements of students.
- 4) Discussion on organizing Certificate Courses.
- 5) Discussion on Placement and Training workshops for TY students.
- 6) Result declaration of FYs and SYs.


 Coordinator


 Principal

Sr. No	Name	Class	Signature
1	Prof. SandeshaShetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. PrachiAgarwal	TYBCOM B	
4	Prof. PrachitiPawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. DarpanaManjarekar	FYBCOM A	
7	Prof. Puja Ahuja	FYBCOM B	


Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

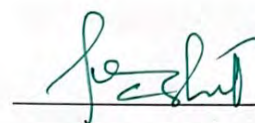
B.Com Department

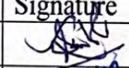
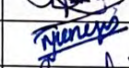
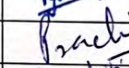
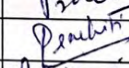
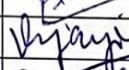
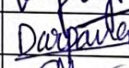

Minute of Meeting dated 02/01/2019

A departmental meeting was held by Department of B Com on 02nd January 2019 in conference room at 12 noon. All the class teachers of B Com classes attended it. Issues discussed are as follows:

1. Instructions regarding preparation of mentoring batches for TY students for improvement in academic performance and allotment of mentors were given.
2. Attendance, Work diaries and Attendance of all classes were reviewed.
3. Review of placements of students was taken from TY class teachers.
4. Discussion on organizing Certificate Course on Tally ERP 9 with GST took place.
5. Measures to be taken against students with low attendance were discussed for implementation.


Coordinator


Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Puja Ahuja	FYBCOM B	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department

Date: 25th February, 2019

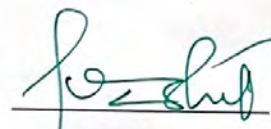
NOTICE

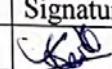
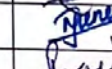
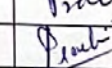
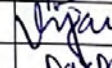
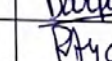


A departmental meeting will be held by Department of B Com on 26th February 2019. All the teachers of the department are requested to attend the same in conference room at 12 noon.

Agenda:

- 1) Revision of regular measures to be followed by class teachers
- 2) Updates on research papers presentations by students
- 3) Syllabus Completion
- 4) Farewell to Third Year Students
- 5) Remedial and Mentoring sessions
- 6) Prescriptions for reference books


 Coordinator


 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Pooja Ahuja	FYBCOM B	


Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

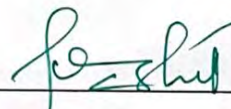
B.Com Department

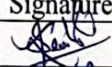

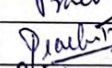

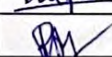


Minutes of the Meeting dated 26/02/2019

A departmental meeting was held by Department of B Com on 26th February, 2019 in conference room at 12 noon. All the class teachers of B Com classes attended it. Issues discussed are as follows:

- 1) Review of minutes of previous department meeting.
- 2) Updates on the performance by students for Marathi and Matrubhasha Diwas were taken.
- 3) Teachers were assigned the duty to collect the research paper from the students for 'Anveshan' Research Journal.
- 4) Syllabus completion date was declared as 16th March. Teachers were instructed to accumulate the pending syllabus records from subject incharges of respective classes.
- 5) Farewell to Third Year Students to be organized by second year students.
- 6) Instructions regarding conducting Remedial and Mentoring sessions and maintaining its documentation.
- 7) Teachers were instructed to give prescriptions for reference books for next semester.
- 8) Classes in charges were also asked to keep 30% students ready for feedback session.
- 9) Teachers were instructed against using mobile phone during classes.


 Coordinator


 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Pooja Ahuja	FYBCOM B	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
B.Com Department

Date: 22nd March, 2019

NOTICE

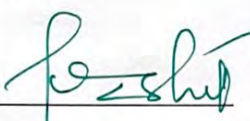
A departmental meeting will be held by Department of B Com on 25th March, 2019. All the teachers of the department are requested to attend the same in conference room at 8 a.m.

Agenda:


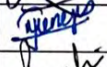
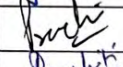
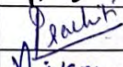
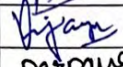
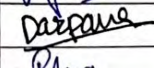
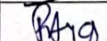
- 1) Results analysis
- 2) Research papers submissions
- 3) Updating website for B. Com Department
- 4) Remedial Classes
- 5) Preliminary Exam for FYB.COM and SYB.COM
- 6) Documents collection for annual report
- 7) Annual Departmental presentation



 Coordinator



 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Pooja Ahuja	FYBCOM B	


Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies

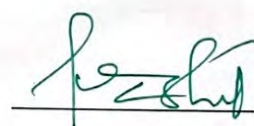
B.Com Department



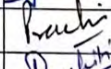
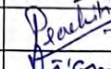
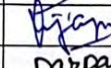


Minutes of the Meeting dated 25/03/2019

A departmental meeting was held by Department of B Com on 25th March, 2019 in conference room at 8 am. All the class teachers of B Com classes attended it. Issues discussed are as follows:

- 1) Review of pending works from previous department meeting.
- 2) Class in-charges were instructed to prepare an analysis of results of odd semesters. Format was provided by the coordinator.
- 3) Teachers were motivated to write at least one research paper and get it published by the end of semester.
- 4) All the teachers of B. Com Department were instructed to submit their CV and other information for updating website of B. Com Department.
- 5) All class in-charges were given the responsibility of conducting preliminary exam for their classes.
- 6) Teachers were given instructions about organizing and conducting remedial classes for students having KT in Odd semesters of their respective classes.
- 7) To prepare annual report, all teachers were given instructions to collect relevant data. Prof. Prachiti Pawaskar and Prof. Vijay Vishwakarma were entrusted with responsibility of collection of overall data.
- 8) All teachers were instructed to prepare for Annual Departmental presentation.


 Coordinator


 Principal

Sr. No	Name	Class	Signature
1	Prof. Sandesha Shetty	Coordinator	
2	Prof. John Menezes	TYBCOM A	
3	Prof. Prachi Agarwal	TYBCOM B	
4	Prof. Prachiti Pawaskar	SYBCOM A	
5	Prof. Vijay Vishwakarma	SYBCOM B	
6	Prof. Darpana Manjarekar	FYBCOM A	
7	Prof. Pooja Ahuja	FYBCOM B	

28th June 2018

Minutes of meeting of department of communication and media studies held on 26th June

The Department of Communication Skills and Media Studies held its first meeting for the year 2018-19 on 26th June, 2018 in Teacher's corner.

Following are the issues discussed in the meeting:

- 1) A list of activities to be conducted during current academic year was prepared including following events with a tentative date:

- * Script Writing workshop. - 14, 25 July & 1, 4th Aug
- * Photoshop Workshop - 7th July
- * Indesign workshop - 8th July
- * Filmy Friday - 13 July, 16 July, 21st Sept, 7th Oct,
- * Studio Samachar launch * 7th Dec, 11th Jan, 8th Feb
- * Debutant's week - 10th Aug - 13th Aug
- * Event Mgmt workshop - 17, 18, 24, 25 August
- * YTalk - 4th Sept, 5th March
- * IV - 6th - 12th September.
- * Visit to DD - 5th December.
- * Photography workshop - 5th January
- * Pathwise - 12, 13, 14, 15th February.

- 2) Teachers were appointed Incharge for various events above.

- 3) General disciplinary measures were discussed for implementation in regular classes.

- 4) Measures to be followed for maintaining regular records of class and other departmental activities were explained.

- 5) First Year's orientation was instructed to be held on 20th July, 18.

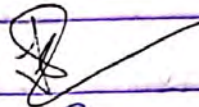
6) Orientations for SY & TY students by the Counselor were finalised.

Teachers Present

Prof. Kalpana Menon

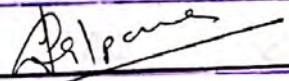
Prof. Neena Sharma

Prof. Darpana Manjarekar



Ne

Darpana



Coordinator

Prof. Kalpana Menon

HOD

Department of Mass Media and
Communication Skills

Bunts Sangha's

S.M. Shetty College of Science,

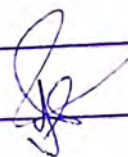
Commerce & Management Studies

Powai, Mumbai - 76

Agenda:

A meeting is to be held on 2/8/18
to discuss the following:

1. Planning Debutants Week
2. Planning Bridge Course in
English Communication
3. G.A. Reports present, submission
etc.



HOD

Department of Mass Media and
Communication Skills
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

2/8/18

The following was discussed:

1. A syllabus to be created for a Bridge Course in English.
2. A committee of studies to be formed for debutants week.
3. Class teachers to submit G.A. report along with defaulters details and file these by the 5th of every month.

Teachers present:

Neena Sharma

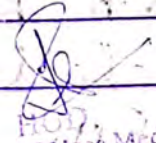
Darpana Manjankar

Department of Mass Media and
Communication Studies
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Agenda:-

A meeting has been called for all department teachers @ 16.8.18 to discuss the following,

1. Pending matters of script writing workshop
2. Bridge course in English.
3. Discipline & infrastructure


HOD
Department of Mass Media and
Communication Skills
Bhimsagar's
S.M. Shetty College of Science,
Commerce & Management Studies
Pune - 411 001 - 76

16.8.18

The following matters were discussed:

1. Certificates & payment to resource person for English Writing Workshop
2. Class Teachers to take care of classroom infrastructure.
3. Students to be allowed for second class in case of consecutive lectures
4. Bridge course:
5. Bridge course for English to start from 20th August 2018.
- 6.

Teachers present:

Neema Sharma

[Signature]

Debdane Hanjarekar

[Signature]

Prayya Jain

[Signature]

HOD
Department of Mass Media and
Communication Skills
Bunts Scanga's
Shri Chetty College of Science
Commerce & Management Studies
Powai, Mumbai - 400

[Signature]

Agenda

A meeting has been called for ~~the~~ all department teachers on 19th September, 2018 to discuss the following:

- 1.) Maintenance of GA report.
- 2.) Completion of FY syllabus date.
- 3.) Conduction of Tests for FY and FY.
- 4.) Prelims for TY.

Deleaux

HOD

Department of Mass Media and
Communication Skills

Dr. S. Singh's

S.M. Sharma College of Science,
Commerce & Management Studies
Power, Mumbai - 76

19.9.18

A meeting was held to discuss the following.

1. G.A report to be updated and kept in common folder
2. FY syllabus to be completed by Oct. 23rd.
3. Unit wise, small internal tests to be conducted for FY and SY.
4. Prelims for TY from 16th Oct. onwards
Marks to be shown on 27th Oct
5. One set of TY prelims QP to be submitted by Oct 1
6. Internal KT projects to be submitted to class teachers
7. Bridge course to be renewed in January.
8. Dussehi holiday from 4th November - 18th Nov

Teachers present:

Neha Sharma

Pragya Jain

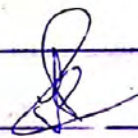
Kalpna
Coordinator

Prof. Kalpana Rai Menon
HOD
Department of Mass Media and
Communication Skills

Agenda

Meeting on 5th Dec. to discuss the following :-

- Annual Day participation
- Sports Day.
- Work allocation for next semester.
- events of studio



HOD

Department of Mass Media and
Communication Skills
Bharti Singh's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

05 Dec 2018

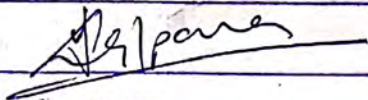
Following points were discussed.

- FY students to perform for Annual day.
Teacher in-charge Neena Sharma.

- Encourage students to participate in
Sports day.

- Verification & finalisation of T.T.

- Studio events for Jan & Feb
were discussed & work allocated
to teachers.

**HOD**

Department of Mass Media and
Communication Skills

Dr. Neena Sharma

S.M. Shetye College of Commerce,
Commerce & Management Studies
Powai, Mumbai - 40

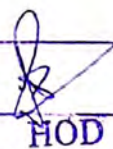
Neena Sharma



Agenda:

A meeting has been called for all department faculties to discuss the following on 21st January, 2019:

- 1.) Pasthwise events.
- 2.) Finalise date for Kaarva.
- 3.) Update parents phone number.
- 4.) Reports to be prepared
Preparation of Reports



HOD
Department of Mass Media and
Communication Skills
Bunts Sangha's
S.M. Shetty College of Science,
Communication & Management Studies
Kowai, Mumbai - 76

21.1.19

A meeting was held to discuss the following:

1. Pathwise to be held on 14 & 15th Feb, 2019.

Resource person to include be from areas of Journalism, PR, Direction.

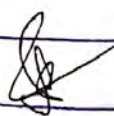
2. Kaava to be held on 16th Feb. Palography workshop & contest and a Media Quiz to be organised.

3. Parents phone numbers to be updated.

4. G.A. to be organised for F.Y.


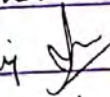
5. All reports of mentoring, class achievements to be updated every month.

6. CRs of all three classes to present class achievements to department students and teachers at the end of term. Date to be decided.

 Kalpana Bai Maran

COORDINATOR
Department of Mass Media and
Communication Skills
Bunty Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Teachers:

1. Neena Sharma 
2. Shashi Rastogi 
3. Darpana Mangarkar

Agenda:

A meeting is to be held on 25th January, 2019 to discuss on the following:

- 1.) Finalise Pathwise guests.
- 2.) Weekly list of poor attendees to be made.
- 3.) Schedule of FY GA.



HOD

Department of Mass Media and
Communication Skills

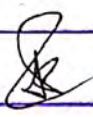
Dr. S. S. Singh's

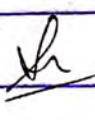
S.M. Shetty College of Science,
Commerce & Management Studies
Powar, Mumbai - 76


25. 1. 19

A meeting was held to discuss the following:

1. Weekly list of poor attendees to be made and parents contacted.
2. FT - C/A to be held.
3. Pathwise : Possible guests:
 - Ramya Ramanudhy - Broadcast Journalist
 - HR
 - Shilpa Varma, Disney India (2nd Feb)

Kalpana Rai Menon 

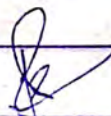
HOD
Department of Mass Media and
Shashi Mishra 

Neena Sharma 

Agenda:

A meeting has been called on 29th January, 2019 to discuss the following:

- 1.) Conduction of Spoken English Course.
- 2.) Confirmation of Pathwise events, with dates and guests.

**HOD**

Department of Mass Media and
Communication Skills
Bunni Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

29.1.19

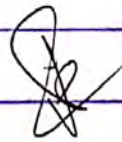
A meeting was held to discuss the following:

1. Spoken English course to be conducted for 30 hrs. Activity based.
Starts on 31/1/19.

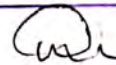
2. All faculty to submit/present atleast one research paper before March end.

4. Pathwise confirmed on following dates:
2nd Feb - Shilpa Varma, Disney
14th Feb - H.R.
15th Feb - Ramya Ramamurthy

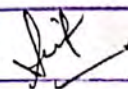
Kalpana Rai Manon



Neena Sharma



Shadi Mishra



Darpana Manjarekar



HOD

Department of Mass Media and
Communication Skills
Bunt's Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Agenda:

A meeting is to be called on 13th February, 2019 to discuss on the following:

- 1.) Kaarva date
- 2.) Syllabus completion date
- 3.) Farewell planning.
- 4.) Prelims for TY.

**HOD**

Department of Mass Media and
Communication Skills
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

13.2.19

A meeting was organised to discuss the following:

1. Kaarva postponed to 23rd Feb
2. Syllabus completion of SY & TY 29th March
3. Farewell to be held on 30th March
4. Prelims for TY to be held from 16th March, mains on 29th
5. One session of Balluwise on 20th Feb.

Attended by

1. Kalpana Rai Menon

HOD
Coordinator

2. Shashi Mehta

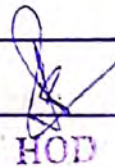
3. Meena Sharma

4. Darpana Rangnekar

Agenda:

A meeting has been called on 28th February, 2019 to discuss on the following:

- 1.) Book requisitions
- 2.) International seminar / conference of BMM and BMS.
- 3.) Library conference.
- 4.) Plagiarism software installation.



HOD
Department of Mass Media and
Communication Skills
Bhatts Sangha's
P. M. Bhatt College of Science,
Commerce & Management Studies
Bhat, Mumbai - 76

26. 2. 19

A meeting was held to discuss the following:

1. Book requisitions to the library to be made at the earliest
2. International Seminar / conference of BMM & BMS to be organised. Tentative date & theme to be decided
3. Library cancelled on 2nd March 20, 19.
4. Plagiarism software installed in class library
5. Mobiles not to be used by students or teachers in corridors or class rooms

Attended by:

Kalpna Rai Meon
Coordinator

[Signature]

HOD

Department of Mass Media and
Communication Skills
Bharati Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Nena Lalwani

[Signature]

Shashi Mishra


[Signature]

Barpana Manjarekar

Notice

Meeting on 6th March to discuss the following: -

- Overview of syllabus completion
- class activities .
- Prelims for BMM
- Assessment of student's progress



HOD
Department of Mass Media and
Communication Skills
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

6 March 19

The following points were discussed:-

- 1) class presentations to be done by students
- 2) Syllabus completion for all classes.
- 3) Prelims to be scheduled for all classes.
- 4) Farewell of TY's to be organised.
- responsibilities were allocated
- 5) Teachers to collate data on attendance and internal scores of students.

Kalpana

Kalpana Ravi Menon

HOD

Department of Mass Media and
Communication Skills

Bante College's

S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Neena Sharma

Q

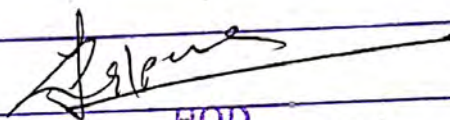
Shashi Mistry *JMP*

Notice


30/3/19.

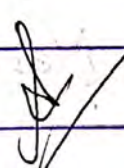
Meeting will be held on 1st to discuss the following :-

- 1) Academic Audit feedback.
- 2) Prelim evaluation of SYBMM
- 3) Prelim evaluation of FVBM.
- 4) Organisation of Farewell.



Kalpana
 HOD
 Department of Nursing, Medical and
 Communication Skills
 Bunts Sangha's
 S.M. Shetty College of Science,
 Commerce & Management Studies
 Powai, Mumbai - 76

Neena Sharma 

Shashi Mishra 

18th April 2019

The following points were discussed:-

- 1) Feedback on report filing for Academic Audit, Spoken Eng Report & Syllabus to be updated
- 2) Teachers were informed about signing of 'Resolution'
- 3) SY Prelim Analysis was given by class teacher - Prof Neena Sharma. Printout was not ready. To be submitted on 2nd April. Personal achievement details to be filed
- 4) FY Prelim Analysis was not ready. - class teacher Prof Shaoli Mistrey to submit on 2nd April. Personal achievement details required
- 5) It was decided that remedial session will be taken by subject teachers.
- 6) Some submissions to be reviewed on 2nd Apr

Kalpana
HOD

Department of Mass Media and
Communication Skills

Buntis Sangha

Kalpana Menon
Commerce & Management Studies
Pawai, Mumbai - 76

Neena Sharma - R

Shaoli Mistrey - sh

1 April 2019

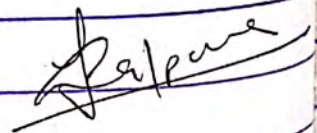
Resolution Passed

1) students failing in Internals and Prelims will appear for a viva

2) MMR viva on 2nd April

3)

Kalpana Rai Menon



HOD
Department of Mass Media and
Communication Skills
Bhims Sangha's
S.M. Shetye College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

2/4/17.

Review of Submissions Decided on 1st April

- 1) SY Prelim evaluation submitted
- 2) FY Prelim evaluation submitted.

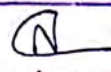

Pending :-

- 1) Spoken Eng file updation by Neena
- 2) Personal achievement updation
by. - Neena & Shaoli

Rajpaul

Rajpaul Rai Menon.

HOD
 Department of Mass Media and
 Communication Skills
 Bunt's Sangha's
 S.M. Shetty College of Science,
 Commerce & Management Studies
 Powai, Mumbai - 76

Neena Sharma Shaoli Mishra 

3/4/19.

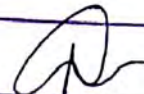
Notice

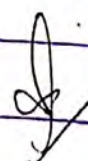
Meeting on 5th April 2019 to discuss the following :-

- 1) Allocation of data collection work for NAAC.
- 2) Subject allocation for next term.
- 3) Allocation of work for department presentation
- 4) Status updation of TY students performance in Prelims.
- 5) Progress on previous submission.

Kalpana

HOD
 Department of Mass Media and
 Communication Skills
 Bhoirpada
 S.M. Shetty College of Science,
 Commerce & Management Studies
 Powai, Mumbai - 76

Neena Sharma — 

Shashi Musty — 

5/4/19

Minutes of the Meeting

②. Following things were discussed and work was allocated.

①. Data Collection for NAAC and Department Record:

a.) Shaoli Mistry i) Documentation of studio file and BMM file.

ii) Update Personal achievements (Hard and Soft copy)

Degree college / common folder / Kalpana - 2018-2019 / Docs.

b.) Neena Sharma:

i.) Personal achievements to be updated (Soft and Hard copy)

ii.) Alumni Placement Record [appointment letters from 2016 onwards]

c.) Kalpana Rai Menon:

i.) Department presentation.

ii.) Teacher's subject performance record.

iii.) BMM students participation record.

iv.) Workload for next semester.

②. Buntarwani:

i.) Final draft to be submitted by Prof. Neena on 8th April, 2019

ii.) Checked and edited copy to be submitted by Kalpana Rai Menon on 10th April, 2019.

Kalpana Rai Menon

Neena Sharma

Shadi Mistry *lit*

Dr. V. HOD
Department of Mass Media and
Communication Skills
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

04/07/18

Minutes of the Meeting

- ① Send circular for Principal's address for attendance issues and policies related to that
(-Nidhi)
- ② Message & Call all defaulters' parents
→ All Class teachers
- ③ Class Teachers:
SUBMS - Steffi (helped by Tinit till F4 Comm. court)
TUBMS A - Nidhi
TUBMS B - Zainab
- ④ Prepare Databank comprising following details of each student. (Class Teachers)
 - Name & Ph. no.
 - Parents' Name Ph. no.
 - Old attendance records
 - Prev. sem results
- ⑤ Identify subjects with highest no. of failures.
 - Make sure your results are good
 - Take corrective actions.
 - Remedial lectures
- ⑥ Educate students for decency in dressing.
- ⑦ Mentorship report should contain action taken in case of poor attendance / behavioral issues.
- ⑧ Identify top 5 students, motivate them for university rank. Principal will also address.

- ⑦ Certificate of courses should comprise logos of College & Baito Sangha & Signature of
 - convener
 - Resource Person
 - Principal &
 - Chairperson.

⑩ Rehearsals of cultural events only after 11:15am

⑪ Motivate students for individual (sports & cultural) events

⑫ Stick to the schedule mentioned in academic calendar.

Maradi's Jimit
 Lianak Rengwala
 Staff

Department of Studies

S.M. College

Level: Graduate - 76

Print
 Rengwala

18/7/18

Departmental Meeting

① Internal Test papers - 25th July

② TUBMS-A - Nidhi

TUBMS-B - Zainab

SUBMS-A - Staffi

SUBMS-B - Preeti

FUBMS-A - Jimit

FUBMS-B - Ashish N.

- Attendance, Discipline, Performance.

- Default test wr. - 5th of every month

- Assignment / Viva / Test.

- Letter to Parents - 30% & below.

- Database. - Name & Contact no. of student

- Email.

- Parent name & contact.

- Sent ATK Sem 2.

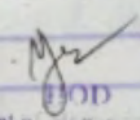
- Remark. / Adv. / Avg / Star.

- Mentorship.

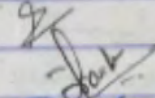
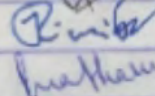
- Counselling - For all students

③ 20th July - Orientation④ 23rd July - Commencing Regular classes.

⑤ Internal Exam schedule.


 HOD
 Department of Management Studies
 B.U. - 76
 S.M. Shetty College of Education,
 Commerce & Management Studies
 Powai, Mumbai - 76

Staffi Salve
 Ashish Navik
 Jimit Moradian
 Preeti Mathan
 Zainab Rangwala


 Preeti Mathan

 Zainab Rangwala

Department Meeting

31/7/18

Status of Data base. Give the final data base by 2nd Aug.

2) Meeting for IV tomorrow.

3) Experanga — Meeting tomorrow.
Let SUBMS take an initiative

Role Distribution :-

- 1) Anchoring — Zainab
- 2) Activity Finalization — Steffi, Preeti
- 3) Event Schedule & Invitation — Jimit & Ashish
- 4) Teams formation — Steffi & all.
- 5) Budget preparation — Nidhi
- 6) Inviting Alumni — Nidhi.

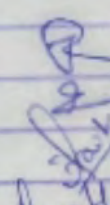
4) Attendance :-

- Do not handover attendance sheets for calculation to students
- Identify students with very low attendance
 - meet them
 - call their parents
 - send letters without fail

5) IV : Select students with good conduct.

6) Mentorship meeting. Submission of report by 4th Aug.

Mangadia Jimit
 Steffi Solve
 Ashish Navik
 Preeti Matham
 Zainab Raghavale


 Preeti Matham
 Zainab Raghavale

Department of Management Studies
 S.M. Shetye College of Science
 Commerce & Management Studies
 Powai, Mumbai - 40

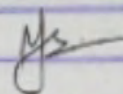
Library corner

02/08/18

Departmental Meeting

12.15pm

- 1) Espérance to be organised on 18/8/18
- 2) Distribution of Duties among dept teachers and students by Staff & Preeti
- 3) Anchoring rehearsal - Bainab.
- 4) Informal Anchoring by the students to be supervised
- 5) Banner designing - Staff
- 6) Felicitation arrangement - Pratik & Ashwin.



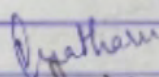
HOD

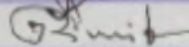
Department of Management Studies
Bunty College
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

1. Preeti Mathan

2. Ashish Chavik

3. Maradia Jimit





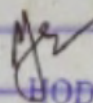
Staff Room

21/8/18

Departmental Meeting

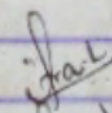
12:15 pm

- 1) Successful execution of Esperanza.
- 2) Informal feedback taken by organizing team
- Students responded positively
- 3) Better coordination required between advisors & other volunteers
- 4) Complete mentorship report and submit by Sept 1.
- 5) All students should compulsorily attend Incubation Centre Event
- 6) Know-Show - Should it be shifted to Saturday?


HOD

Department of Management Studies
Bhamburda
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

- 1) Ashish Navik
- 2) Preeti Matharu
- 3) Jimit Maradia


Jimit
Jimit

19/9/18

Departmental Meeting

Agenda

- 1) Review of IV.
- 2) Logistics trip to Alibagh / INPT.
- 3) New institutional id & email id to be provided
- 4) Syllabus completion dates
 SU & TU - 10th Oct.
 FY - 23rd Oct.
- 5) Prelims:
 TYBHS - 16th Oct to 23rd Oct.
 Paper distribution - 24th Oct.
- 6) Action for poor attendance students
- 7) FY prelims not possible - What should be done?

Minutes :

- ① Hand picked 50 students of Logistics trip.
- ② Previous year Ques paper to be solved, Class test on tough topics.
- ③ Prelim QP - 1 set - 10th Oct. 2018.
- ④ Mentorship Report of June, July & August to be put in common folder.

Maradia Jini
 Ashish Navik
 Preeti Matham
 Staff Salve

Department of Environmental Studies
 S.M. Ambedkar Science
 Com. Block, Post Bag No. 1
 Powai, Mumbai - 400 072

[Signature]
 Prakash

25/9/18

Departmental Meeting

- 1) Decision about field trip for logistics to Alibagh.
- 2) Mentorship report format
- 3) Sending letters to defaulters of FVBMS, SUBMS and TVBMS
- 4) Performance of students in class participation.

Department of Management Studies

S.M. S. College of Science,
Commerce & Management Studies
Powai, Mumbai - 400

Nidhi Chandorkar

Ashish Navik

Preeti Matharu - Matharu

Steffi Salve - Salve

Zainab Rangwala - Rangwala

Departmental Meeting

9/10/18

Minutes

- ① ~~Action~~ Proper documentation is required before taking action against defaulters
- ② Syllabus completion and revision.
- ③ Date for prelims and distribution of papers on 27th Oct.
- ④ Students who have failed in prelims have to appear for viva and submit assignment

Ys
KNOHI CHANDOR

Steffi S.
Zamab R.
Preeti M
Ashish W

Z
Chandor
Mathan
Shakti

14/12/18

Minutes of Meeting

- ① Encourage students to participate in sports day, annual day & intercollegiate festivals.
- ② Support students of Aavishkar - 2 teams of 10 students from SUBMS.
- ③ Defaulters list to be generated post January.
- ④ Assess online papers

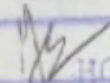
Steffi Salve —
 Ashish Navik —
 Zainab Raynsala —
 Hamid —
 Preeti Matham —

HOD
 Department of Management Studies
 S.M. Shetye College of Science,
 Commerce & Management Studies
 Pooni, Mumbai - 400 700

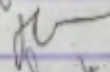


Shankar
 Preeti Matham

19/1/17

- ① Marksheet distribution of S4 & P4:
S4 - 20 people in a day (A & B separately)
P4 -
- ② Understanding use of attendance s/w.
- ③ Maths & FUBUS - 10-10 students to
Peer-to-Peer Mentoring
10-10 blocks to Counsellor.
- ④ Attendance issues in esp. B. & Supervising inter-collegiate event.
- ⑤ 16th Feb - Inter-collegiate - Big Fiesta 2-3 events


HOD
Department of Management Studies
S.M. Shetye College of Science,
Commerce & Management Studies
Powai, Mumbai - 40

1. Preeti Matharu
2. Hamid Khan
3. Ashish Navin
4. Steffi Solve

Matharu




08/02/19.

Departmental Meeting

1. ATKT forms 8th Feb - 21st Feb.
with late fees of Rs. 100 - 22nd - 23rd Feb.
2. Old ATKT - to be finished by 10th March.
3. University ATKT - from 10th March.
4. Brief FYs & SYs about carry forwards of KT.
5. Departmental event - 16th Feb.
6. Syllabus completion date - FY & SY & TY - 9th March
- FY - 16th March
7. Prelims TY - 18th - 25th March.
8. Paper distribution - 27th March
9. Farewell - 29th March, Friday (along with BSCIT)
- Rs. 100 per student
10. Grading of internal marks - A, B, C, D
A - 15-20, B - 10-15, C & D - Re-test. (Below 10)
Date of correcting internals - 15th Feb.
11. Ask students to buy Fullscape papers for Re-test.

H/O
Department of Management Studies
Bharati Vidyapeeth
S.M. Shetty College of Science,
Commerce & Management Studies
Borivali, Mumbai - 400 075

NIDHI C.

Ashish Navik

Zainab Rangwala

Hamid Khan

Sneha Salve

Preeti Matharu

Jack
Rangwala.

H/O

2

Anantham

Biz Fiesta

11/02/19

1. Finalisation of events for departmental events
2. Classifying the teams.
3. Listing of volunteers
4. Discussion about rules and regulations of both events of Biz Fiesta to be held on 23/2/19.
5. The meeting with volunteers was held in room no 820 from 12 pm - 2 pm
6. Around 30 students attended the meeting.

Department of Management Studies

S.M. Shetye Centre for Science,
Commerce & Management Studies
Powai, Mumbai - 76

Nidhi C.

Preeti M.

Siddhi S.

Harish K.

Anush N.

18/03/2019

Remedial for defaulters of SYBMS.

- Defaulters of SYBMS Marketing & Finance Electives have to solve University Question paper of 2018 of each subject and appear for viva to the respective subject teachers.
- The remedial session will be held from 18-03-2019 to 26-03-2019.
- Serious cases will be given extra assignments.

HOD

Department of Management Studies
Bharati Vidyapeeth
S.M. Shetty Centre of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Nidhi C.

Self 2

Bireti

Zarab

Vijay

Anantham

Kanjawala

Vijay

26/3/19

Remedial for helim failures of TUGHS.

- 1) Brand Management -
- Solve prehm without choice & viva on -
- 2) International Marketing -
- Solve prehm paper & also last 2 years qps. -
- 3) Retail Management
- Solve university QP of ~~2018~~ last two years & viva
- 4) International Finance
Solve workbook by 2nd April '19 & viva.
- 5) Strategic Financial Management
Solve workbook by 16th April '19 & remedial lecture.
- 6) Project Management -
→ Solve last two years papers
→ Solve question Bank for Practical Questions
→ Remedial lecture.

Nidhi C. Jy

Steff Z

Preet

Arith

Zainab

Vipra

Prithvi

Arith

Zainab

Vipra

HOD
Department of Management Studies
Faculty of Science,
S.M. Shastry Centre for Science,
Comm. 2 & 3, General Studies
Room 20, Model - 76

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

Following decision were made on 05th July 2018 at 12.45 noon in 6th Floor Lab.

1. All the teachers have to monitor there respective class attendance seriously and timely keep track send letters to defaulters.
2. Progress report for all classes has to be prepared with reasons in case if attendance of particular student goes down.
3. Every subject teacher is responsible for there results.
4. Every teacher is responsible for student dress code in class if something is inappropriate guide them accordingly.
5. Students taking part in Sports, Youth Festival activities are allowed to go for practice only after 10am.
6. It is hereby informed to all members of department that now onwards we shall have weekly meetings for smooth functioning of departmental activities.

Department Members

1. Prof. Sheetal K

SV

3. Prof. Sujata R

S

5. Prof. Suman U

Suman

7. Prof. Himani S

H. Himani

9. Prof. Disha D

Disha

2. Prof. Nabila K

Nabila

4. Prof. Vinay S

Vinay

6. Prof. Raveena S

8. Prof. Mithilesh C

Mithilesh

Sheetal
Co-ordinator

HOD

Department of Inf

Technology and

S
Co

St

y C

h N

at, S

Sheetal

PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Meeting Notice

All the members of department are hereby informed that there is meeting on 05th July 2018 at 12.30 noon in 6th Floor lab to discuss the following agenda:

1. Attendance Defaulters(tracking and monitoring)
2. Progress Report
3. Subject teachers responsible for there results
4. Dress code in class
5. Students allowed only after 10am for event practice
6. Weekly department meetings

Department Members

1. Prof. Sheetal K

3. Prof. Sujata R

5. Prof. Suman U

7. Prof. Himani S

9. Prof. Disha D

2. Prof. Nabila K

4. Prof. Vinay S

6. Prof. Raveena S

8. Prof. Mithilesh C

Coordinator

Department of Information Technology and
Computer Applications

Savitribi Phule Mahavidyalaya,
Commerce & Management Studies
Powai, Mumbai 400 076

Principal

PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org




Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT Department
Minutes of Meeting


Following decision were made on 13th July 2018 at 12.45 noon in Principal Sir Cabin.

1. TY attendance has been improved.
2. Next year target for TY is 95% and should be achieved.
3. Every subject teacher has to take remedial lectures for weaker students and this should be implemented for all classes (FY, SY and TY).
4. There should be soft skill training programs for TY students and weekly sessions should be carried out for effective outcome.
5. This year TY placements should be maximized.
6. Practical classes should cover every aspect of concept and every teacher should perform this sincerely at there level.
7. It is every important to work as a team to achieve desired results. Everyone have to overlook there individual differences and work as one team.
8. Every subject teacher is responsible for his/her results.

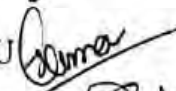
Department Members

1. Prof. Sheetal K 

2. Prof. Nabila K 

3. Prof. Sujata R 


4. Prof. Vinay S 

5. Prof. Suman U 

6. Prof Raveena S 

7. Prof Himani S 


8. Prof Mithilesh C 

9. Prof Disha D 

HOD

Department of Information Technology and
Computer Applicati
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Co-ordinator 


Principal


Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT Department
Meeting Notice

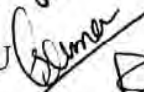
All the members of department are hereby informed that there is meeting with Principal Sir on 13th July 2018 at 12.30 noon to discuss the following agenda:

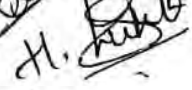
1. Attendance Improved
2. TY result target 95% for next year.
3. Remedial lectures for weaker students (subject wise).
4. Soft Skill training for TY students.
5. Placement
6. Practical classes
7. Work as team
8. Subject results


Department Members


1. Prof. Sheetal K 


3. Prof. Sujata R 

5. Prof. Suman U 

7. Prof Himani S 

9. Prof Disha D 

2. Prof. Nabila K 

4. Prof. Vinay S 


6. Prof Raveena S 

8. Prof Mithilesh C 

HOD

Department of Information Technology and
Computer Application
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76


Coordinator


Principal

Buntis Sangha's

S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department**Minutes of Meeting**Following decision were made on 23rd Aug 2018 at 12.45 noon in 6th Floor Lab.

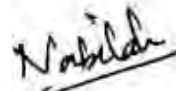
1. All IT association committee members are informed to conduct events as per calendar.
2. Progress report for all classes has to be prepared with reasons in case if attendance of particular student goes down.
3. TY result analysis for last 2 years will be done by Sheetal K and Nabila K.
4. Defaulter list for this month should be submitted on or before 30th Aug 2018.

Department Members

1. Prof. Sheetal K



2. Prof. Nabila K



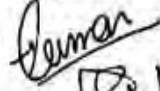
3. Prof. Sujata R



4. Prof. Vinay S



5. Prof. Suman U



6. Prof. Raveena S



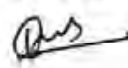
7. Prof. Himani S




8. Prof. Mithilesh C



9. Prof. Disha D




HOD
 Department of Information Technology and
 Computer Application
 Buntis Sangha's
 S.M. Shetty College of Science,
 Commerce & Management Studies
 Powai, Mumbai - 76

Co-ordinator



PRINCIPAL

Buntis Sangha's S.M. Shetty College
 of Science, Commerce & Management Studies
 Powai, Mumbai-400 076.
 Tel. 022-6132 7352
 Email: college@smshettyinstitute.org




Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT Department
Meeting Notice


All the members of department are hereby informed that there is meeting on 23rd Aug 2018 at 12.30 noon in 6th Floor lab to discuss the following agenda:


1. IT Association event
2. Progress Report
3. TY result analysis
4. Defaulter list

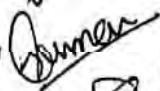
Department Members

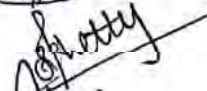
1. Prof. Sheetal K 


2. Prof. Nabila K 

3. Prof. Sujata R 


4. Prof. Vinay S 


5. Prof. Suman U 

6. Prof. Ravenna S 

7. Prof. Himani S 

8. Prof. Mithilesh C 

9. Prof. Disha D 


HOD
Department of Information Technology and
Computer Application
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Coordinator


PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

Following decision were made on 08th Jan 2019 at 12.45 noon in Principal Sir Cabin.

1. All the subject teachers have to dictate their respective subject syllabus in classes.
2. All the teachers have to ensure good class attendance for there subjects and take appropriate steps if attendance drops.
3. Every subject teacher has to take remedial lectures for weaker students and this should be implemented for all classes (FY, SY and TY).
4. There will be a motivation session of Principal Sir with third year students on 10th Jan 2019.
5. All teachers kindly note for any problems you can directly report to Principal Sir.
6. Practical classes should cover every aspect of concept and every teacher should perform this sincerely at there level.
7. There are minor changes in performance appraisal mechanism now onwards performance of every teacher will be evaluated on the basis of confidential report submitted by respective co-ordinator.
8. Certificate courses for FY (Python with SQL) and SY(C#) will be conducted in month of Feb.
9. All the class teachers have to identify serious attendance defaulters and submit the list of the names to Principal Sir for further interaction.
10. Subject teachers of FY take immediate step if students failing ratio is more in your subject. Remedial sessions should commence before ATKT exam and make sure that they clear the same so that same count of students is promoted to SY.

Department Members

1. Prof. Sheetal K

2. Prof. Nabila K

3. Prof. Sujata R

4. Prof. Vinay S

5. Prof. Suman U

6. Prof Raveena S

7. Prof Himani S

8. Prof Mithilesh C

9. Prof Disha D

HOD

Department of Information Technology and
Computer Application
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Principal

Date: 03/1/19

079


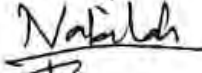
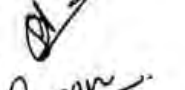


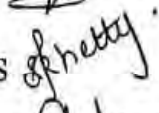
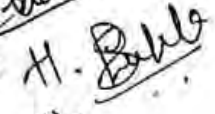


Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT Department
Meeting Notice

All the members of department are hereby informed that there is meeting with Principal Sir on 08th Jan 2019 at 12.40 noon to discuss the following agenda:

1. Dictating syllabus in classes
2. Class attendance.
3. Remedial lectures for weaker students (subject wise).
4. Motivation session for TY students
5. Reporting to Principal Sir
6. Practical classes
7. Performance report submission by co-ordinator
8. FY SY certificate courses
9. Serious defaulters list to be submitted by class teachers
10. Minimize FY failure ratio

Department Members

- | | |
|--|--|
| 1. Prof. Sheetal K  | 2. Prof. Nabila K  |
| 3. Prof. Sujata R  | 4. Prof. Vinay S  |
| 5. Prof. Suman U  | 6. Prof. Ravceena S  |
| 7. Prof. Himani S  | 8. Prof. Mithilesh C  |
| 9. Prof. Disha D  | |


Coordinator
HOD
Department of Information Technology and
Computer Application
Bunts Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76


Principal

Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Minutes of the meeting

Date: 12/08/2018

Time: 06:00 p.m.

Following matters were discussed in the meeting:-

- 1) SUBMISSION OF LESSON PLAN OF M.COM PART 2 SEM 3
- 2) CREATING A WHATSAPP GROUP OF M.COM SEM 3 STUDENTS.
- 3) STARTING SEM 3 LECTURES FROM 19th AUGUST 2018.
- 4) TIME TABLE DISCUSSION
- 5) MAINTAINING ATTENDANCE & WORK DIARY FOR LECTURES
TAKEN THROUGH REMUNERATION BILL
- 6) SUBMISSION OF LECTURE REMUNERATION BILL OF EACH
MONTH BEFORE 5TH OF NEXT MONTH.



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



SIGNATURE

M.COM COORDINATOR

M.COM TEACHING STAFF :-

NAME OF TEACHER	SIGNATURE
VIRENDRA SINGH	
SANDESH SHETTY	
NIDHI CHANDORKAR	
JOHN MENEZES	
CA HARDIK SAVLA	



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Minutes of the meeting

Date: 01/09/2018

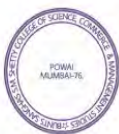
Time: 06:00 p.m.

Following matters were discussed in the meeting:-

1. SUBMISSION OF LESSON PLAN OF M.COM PART 1 SEM 1
2. CREATING A WHATSAPP GROUP OF M.COM SEM 1 STUDENTS.
3. STARTING SEM 1 LECTURES FROM 9th SEPTEMBER 2018.
4. TIME TABLE DISCUSSION
5. MAINTAINING ATTENDANCE & WORK DIARY FOR LECTURES TAKEN THROUGH REMUNERATION BILL
6. CONDUCT OF INTERNAL TEST OF SEM 3 STUDENTS.
7. SUBMISSION OF INTERNAL TEST MARKSHEET OF SEM 3 BEFORE 2ND DECEMBER 2018 .
8. CONTACTING ATTENDANCE DEFAULTER STUDENTS OF SEM 3.
9. IT WAS DECIDED TO INFORM THE COORDINATOR ABOUT ANY TECHNICAL ISSUE FACED BY ANY TEACHER WHILE CONDUCTING THE LECTURES.



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



SIGNATURE

M.COM COORDINATOR

M.COM TEACHING STAFF :-

NAME OF TEACHER	SIGNATURE
VIRENDRA SINGH	
SANDESH SHETTY	
NIDHI CHANDORKAR	
JOHN MENEZES	
CA HARDIK SAVLA	



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and
Management Studies, Powai.

Minutes of the meeting

Date: 05/01/2019

Time: 06:00 P.M.

Following matters were discussed in the meeting:-

1. FOR CONDUCT OF SEM 2 INTERNAL TEST FROM 23rd FEBRUARY 2019.
2. SUBMISSION OF INTERNAL TEST MARKSHEET OF SEM 2 BEFORE 9TH MARCH 2019.
3. COMPLETION OF SYLLABUS OF SEM 2 BEFORE 28TH APRIL, 2019
4. SPEAKING WITH ATTENDANCE DEFAULTER STUDENTS.
5. COMPLETION OF SYLLABUS OF SEM 4 BEFORE 13TH APRIL 2019.
6. STARTING SEM 4 LECTURES FROM 12TH JAN 2019.
7. SUBMISSION OF LESSON PLAN OF M.COM PART 2 - SEM 4



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



SIGNATURE

M.COM COORDINATOR

M.COM TEACHING STAFF :-

NAME OF TEACHER	SIGNATURE
VIRENDRA SINGH	
SANDESH SHETTY	
NIDHI CHANDORKAR	
JOHN MENEZES	
CA HARDIK SAVLA	



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


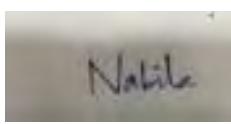
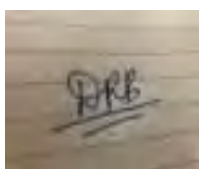
M.Sc. IT Department

Minutes of Meeting 2018-19

Following discussions were made on: 7/7/2018

1. Allocation of subjects to visiting and In-house teachers for MSc Part-2 (SEM-III)
2. All Class teachers SEM-I and SEM-III are hereby informed that lectures will commence as per the time table in MScIT LAB on 5th Floor
3. Roll nos. have to be assigned to the students before the commencement of regular lectures
4. Students should be conveyed about 75% attendance as per the University Norm
5. Tentative month of Internal Examination is September 2018
6. All the students have to submit their topic earlier by October first week
7. Tentative dates for practical examination of MScIT SEM-III will be held in the month of November 2018

Faculty of the department

Prof. Tushar Sambare	
Prof. Nabila K	
Prof. Disha D.	

Prof. Neha Ansari	<i>neha ansari</i>
-------------------	--------------------



Co-ordinator

(Prof. Tushar Sambare)



PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org


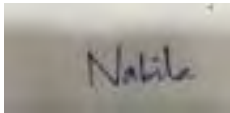



Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

M.Sc. IT Department
Minutes of Meeting 2018-19

Following discussions were made on 1/8/2018

- 1 Allocation of subjects to visiting and In-house teachers for MSc Part-1 (SEM-I)
2. All Class teachers SEM-I and SEM-III are hereby informed that lectures will commence as per the time table in MScIT LAB on 5th Floor
3. Roll nos. have to be assigned to the students before the commencement of regular lectures
4. Students should be conveyed about 75% attendance as per the University Norm
5. Tentative month of Internal Examination is October 2018
6. Tentative dates of practical Examination will be held in November 2018 Faculty of the department

Dr. Tushar Sambare	
Prof. Nabila K	
Prof. Disha D.	
Prof. Neha Ansari	<i>neha ansari</i>



Co-ordinator

(Dr. Tushar Sambare)



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's



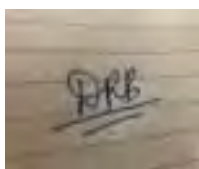
S.M. Shetty College of Science, Commerce and Management Studies, Powai

M.Sc. IT Department

Minutes of Meeting 2018-19

Following discussions were made on 9/1/2019

- 1 Allocation of subjects to visiting and In-house teachers for MSc Part-1 (SEM-II)
 2. Class teacher of SEM-II are hereby informed that lectures will commence as per the time table in MScIT LAB on 5th Floor
 3. Students should be conveyed about 75% attendance as per the University Norm
 4. Tentative month of Internal Examination is March 2019
 5. Tentative dates for practical examination of MScIT SEM-II will be held in the month of May 2019
- Faculty of the department

Dr. Tushar Sambare	
Prof. Raveena Shetty	
Prof. Disha D.	

Prof. Neha Ansari	<i>neha ansari</i>
-------------------	--------------------



Co-ordinator

(Dr. Tushar Sambare)



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org



Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai




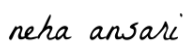
M.Sc. IT Department

Minutes of Meeting 2018-19

Following discussions were made on 6/1/2019

- 1 Allocation of subjects to visiting and In-house teachers for MSc Part-2 (SEM-IV) were discussed
2. Class teacher of SEM-IV are hereby informed that lectures will commence as per the time table in MScIT LAB on 5th Floor
3. Students should be conveyed about 75% attendance as per the University Norm
4. Tentative month of Internal Examination is March 2019
5. Submission of Black Book and Plagiarism checking
6. Submission of project and Declaration of project examination to be conveyed to students
7. Tentative month of Practical Examination is May 2019

Faculty of the department

Dr. Tushar Sambare	
Prof. Raveena Shetty	
Prof. Disha D.	
Prof. Neha Ansari	



Co-ordinator

(Dr. Tushar Sambare)


PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

