



## **BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES**



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### **CODE OF CONDUCT FOR STUDENTS**

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**With effect from the Academic Year 2015-2016 onwards**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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HIRANANDANI GARDEN, POWAI, MUMBAI - 400 076**



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### **CODE OF CONDUCT FOR STUDENTS**

1. Every student of the college must wear a valid identity card, which has been issued by the college. If any student is found not wearing a valid identity card in the college premises, will be fined.
2. Students are required to attend lectures, tutorials, retrials as per the Ordinances of the University of Mumbai and are required to submit their internals, projects as per the dates given by the college from time to time, failing which students may not be allowed to appear for the examinations.
3. If a student is not well, he/she is required to submit an application along with a Medical Certificate giving details of illness, rejoining etc.; on the day of joining of the college.
4. The students are prohibited to do anything inside or outside the college that will affect its orderly administration or affect its public image. No outside influence, political or any other should be brought into the working of the college directly or indirectly.
5. Students should read notices daily on the notice boards. They will not be excused or given any concession on the grounds of ignorance.
6. Students must observe proper decorum in the classroom and should take utmost care as to not to disturb the working of their own classes as well as other classes.
7. The students are required to take care of their belongings and the college authorities are not responsible for the loss of their personal belongings etc.
8. Every student should take utmost care of the college property and try to keep the college premises neat and clean. Any damage done to the college building, furniture and fixtures by the students shall be treated as a breach of discipline and appropriate amount / fine would be collected.

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9. Use of cell phones is strictly prohibited in the college.
10. The College Library is normally open from 7.00 am to 7:00 pm and students are requested to make full use of the college library
11. Matters not covered under the existing rules will rest with the absolute discretion of the Principal.
12. College strongly insists decent dressing by its students.
13. No picnics, socials, excursion or tours shall be arranged without the prior written permission of the Principal. If students join an unofficial picnic or tour, the college shall not be responsible for anything that happens during the picnic or tour.
14. No student shall collect money as contribution for picnics, trips, educational visits, get-togethers, study notes, charity or any other activity without the prior written sanction of the Principal.
15. Insubordination, abusive language, misbehavior or misconduct can lead to the dismissal of a student.

Date: 17/04/2015

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