

**Bunts Sangha's**

**S M Shetty College of Science, Commerce and Management Studies, Powai**

**IQAC**

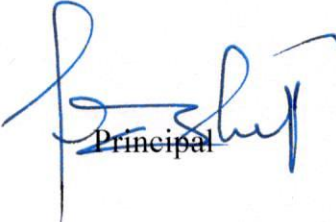
Date: 5<sup>th</sup> July, 2018

NOTICE

All the members of IQAC are informed that the meeting of IQAC for current academic year is held on 9<sup>th</sup> July in AV Room at 12 noon. All are requested to attend the same.

**The agenda of the meeting:**

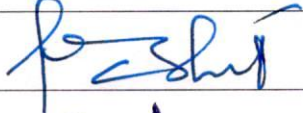




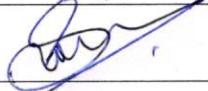
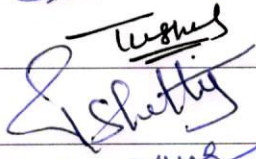
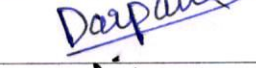
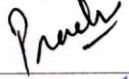

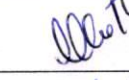


1. Theme and plan for 2018-19
2. Any other matter with the permission of the chair

  
Principal

### Minutes of the meeting of IQAC held on 09/07/2018

The first meeting of IQAC for academic year 2018-19 was held on 09/07/2018 at 11:30 a.m. in the Conference Room of the college.

#### Members present:

Name	Signature
• Dr. Sridhar Shetty, Principal and Chairperson IQAC	
• Dr. Liji Santosh, Vice Principal and Coordinator IQAC	
• Prof. Sandesh Shetty	
• Ms. Smita Ravindranath	
• Ms. Nidhi Chandorkar	
• Prof. Sahana Ravi Prasad	
• Dr. Tushar Sambare	
• Mrs. Rohini Shetty	
• Ms. Darpana Manjerekar	
• Ms. Prachi Agarwal	
• Mr. Dilip Khemani	
• Ms. Asha Shetty	
• Mr. Harikrishnan Pillai	

**The agenda of the meeting:**

1. Theme and plan for 2018-19
2. Any other matter with the permission of the chair

The following points were put forth, discussed and accepted in the meeting:

**1. Agenda 1: Theme and plan for 2018-19**

Theme: The members discussed the theme and finalised the theme as

**“Redefining youth Empowerment through e – India”**

**The proposed programmes of IQAC for the academic year 2018-2019**

- Theme of the year
- Teacher enrichment programmes
- Extension activities in association with University of Mumbai
- Research activities for Students and teachers – in collaboration with university of Mumbai
- Parental workshop
- Collaboration with IQAC India Cluster
- Collaboration with leading Indian Colleges
- Plagiarism check for teacher and students research
- Faculty Development Programmes
- Workshop for non-teaching staff on administrative reforms
- National Conference on Changing scenario in library
- Audits – Academic, Administrative, Gender, Green and Library
- ISO Audit
- Incubation centre
- More add on courses by each department
- Wellness for staff and students
- Alumni Meet

**Agenda 2: Any other matter with the permission of the chair**

The following was worked out for the NAAC preparation:

A session for teachers on NAAC Reaccreditation process : Principal Dr. Sridhara Shetty assured the members that he will be inviting a good resource person to address the staff members

**Revisit to our website :** Dr. Tushar Sambare pointed out the requirement of website modifications to address NAAC related issues.

The Principal thanked the members present and appealed to the members to work together for the NAAC reaccreditation process.

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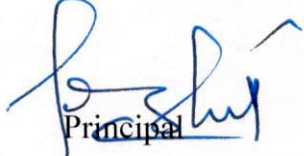
Date: 4<sup>th</sup> September, 2018

**NOTICE**

All the members of IQAC are informed that the meeting of IQAC for current academic year is held on 8<sup>th</sup> September in AV Room at 12 noon. All are requested to attend the same.

**The agenda of the meeting:**

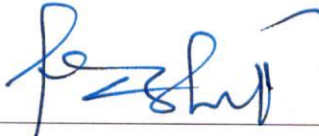

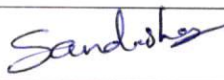


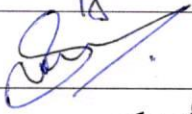
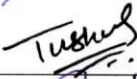
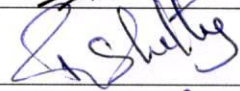

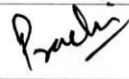

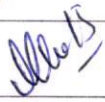

1. Confirm the minutes of last meeting
2. To discuss about parental workshop
3. To organize a session on New NAAC guidelines
4. Any other matter with the permission of the chair

  
Principal

### Minutes of the meeting of IQAC held on 08/09/2018

The second meeting of IQAC for academic year 2018-19 was held on 08/09/2018 at 11:30 a.m. in the Conference Room of the college.

#### Members present:

Name	Signature
• Dr. Sridhar Shetty, Principal and Chairperson IQAC	
• Dr. Liji Santosh, Vice Principal and Coordinator IQAC	
• Prof. Sandesh Shetty	
• Ms. Smita Ravindranath	
• Ms. Nidhi Chandorkar	
• Prof. Sahana Ravi Prasad	
• Dr. Tushar Sambare	
• Mrs. Rohini Shetty	
• Ms. Darpana Manjerekar	
• Ms. Prachi Agarwal	
• Mr. Dilip Khemani	
• Ms. Asha Shetty	
• Mr. Harikrishnan Pillai	

The IQAC Coordinator welcomed the Chairperson and other committee members. The following points were discussed and accepted in the meeting:

1. Minutes of last meeting conducted on 09/07/2018 were read and confirmed and duly signed by the Chairperson.
2. IQAC takes initiative in organizing a parental workshop in association with Parent Teacher Association on 'Parent as mental soldier for student'. Mrs. Sahana Raviprasad, convener PTA has brought out her ideas on collaborating with counseling cell of the college.
3. Dr. Narendra Chotalia was decided as the Resource person for the session on updated NAAC assessment guidelines.

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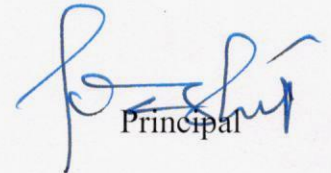
Date: 5<sup>th</sup> February, 2019

**NOTICE**

All the members of IQAC are informed that the meeting of IQAC for current academic year is held on 9<sup>th</sup> February, 2019 in AV Room at 12 noon. All are requested to attend the same.

**The agenda of the meeting:**

1. To discuss on Plagiarism software
2. Library conference
3. Workshop for non-teaching staff
4. Any other matter with the permission of the chair

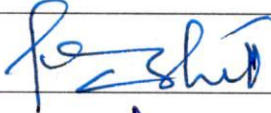

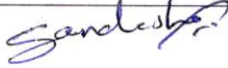

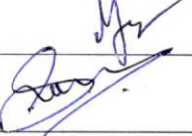
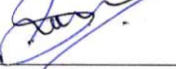
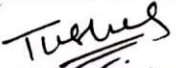
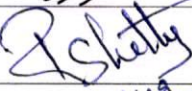

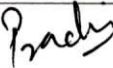
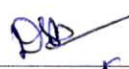
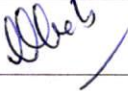

  
Principal



### Minutes of the meeting of IQAC held on 09/02/2019

Meeting was held on 09/02/2019 at 12:10 a.m. in the Conference Room of the college.

#### Members present:

Name	Signature
• Dr. Sridhar Shetty, Principal and Chairperson IQAC	• 
• Dr. Liji Santosh, Vice Principal and Coordinator IQAC	• 
• Prof. Sandesh Shetty	• 
• Ms. Smita Ravindranath	• 
• Ms. Nidhi Chandorkar	• 
• Prof. Sahana Ravi Prasad	• 
• Dr. Tushar Sambare	• 
• Mrs. Rohini Shetty	• 
• Ms. Darpana Manjerekar	• 
• Ms. Prachi Agarwal	• 
• Mr. Dilip Khemani	• 
• Ms. Asha Shetty	• 
• Mr. Harikrishnan Pillai	• 

**The agenda of the meeting:**

1. Confirm the minutes of last meeting
2. To discuss on Plagiarism software
3. Library conference
4. Workshop for non-teaching staff
5. Any other matter with the permission of the chair

The following points were put forth, discussed and accepted in the meeting:

**Agenda 1:** The IQAC Coordinator welcomed the Chairperson and other committee members. The following points were discussed and accepted in the meeting:

4. Minutes of last meeting conducted on 08/09/2018 were read and confirmed and duly signed by the Chairperson.
5. Smitha Ravindranath, Librarian of our college pointed out on Plagiarism software needs to be purchased and also recommended as per the circular of UGC and university of Mumbai. There is a need of a mandatory plagiarism check on all our projects of final year and post graduate students. Every one attended the meeting agreed to it and Chairperson has promised to take the purchase forward
6. Call for papers on Reengineering Academic Libraries, in association with our Learning Resource Centre were discussed in detail.
7. A discussion on workshop for non-teaching staff and their need to fulfill the queries related to enrolment, eligibility and examinations were brought out by Registrar. IQAC has taken up the task of organizing it. Date of the workshop was decided as 19<sup>th</sup> March 2019.
8. Sandesh Shetty, Member IQAC has mentioned on organizing a faculty development program on 'Micro teaching' by Dr. Geetha Shetty.